

For the Organisation Committee
18th October 1937.

Letters received from the Secretary of the Committee of
Management of the F.N.I.F. in connection with
Item 4 on the Agenda of the Organisation
Committee for 18th October 1937.

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FLORENCE NIGHTINGALE INTERNATIONAL FOUNDATION.

15 Manchester Square,

London, W.1.

11th October 1937.

Miss O. Monkhouse,
Bedford College for Women,
Regent's Park,
N.W.1.

Dear Miss Monkhouse,

I am instructed to write to you concerning certain matters which have been considered by the Committee of Management of this Foundation, and which they wish referred to Bedford College for consideration:-

1. The Committee of Management have nominated Dame Alicia Lloyd-Still and Mrs. Carter to be their representatives on the Committee for the Organisation of Courses for International Students for the next two years, October 1937 to October 1939.

They also ask for a third representative on this Committee in order that Miss Isabel Stewart, Chairman of the Education Committee of the International Council of Nurses, may also represent them. Although her presence at the meetings cannot be frequent, owing to her residence in the U.S.A., my Committee feel that it is important that she should be kept informed of the work of the Committee, and be free to express her opinion on matters there arising.

2. The Committee of Management ask that the University of London be approached with a request that the International students be granted the status of "Associate Students of the University", if they are eligible for such status.

3. The Committee of Management ask that to the Group A subject in the syllabus be added a fourth subject, that of Principles of Education and Methods of Teaching; the subject 2 in Group B being retained.

Yours sincerely,

(Signed) OLIVE BAGGALLAY.

Secretary.

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FLORENCE NIGHTINGALE INTERNATIONAL FOUNDATION.

15 Manchester Square,

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11th October 1937.

Miss O. Monkhouse,
Bedford College for Women,
Regent's Park,
N.W.1.

Dear Miss Monkhouse,

The Committee of Management of this Foundation have been considering the tutorial work for the International students, which is at present delegated to two half-time tutors, Miss Baggallay and Miss Parsons, the former attached to the Social Studies Department at Bedford College, the latter to the Education Department at the College of Nursing.

They would like to propose that this work be delegated to one whole-time tutor who should be a nurse, and who should be attached to the Staff of both Colleges.

They consider that this would obviate a certain amount of overlapping of duties which is inevitable under present conditions, and would simplify the relations of the tutors with these two bodies.

The Committee of Management would be prepared to pay Bedford College the whole salary of such tutor, after consultation as to the details of salary and other conditions of service. One of the conditions of service would be that the tutor was resident at 15 Manchester Square during term time.

The Committee ask that the whole time of such tutor be given to her work with the International students, and that she be appointed to give such of the Professional Lectures as she is qualified to give. They also ask that she be appointed to assist the students with their reading and study.

11/10/37.

They presume that the appointment of such a tutor would be in the hands of Bedford College on the recommendation of the Organisation Committee and with the approval of the College of Nursing.

The Committee of Management anticipate that the arrangement of practical work in Hospitals and Health Centres etc., and other duties directly concerned with the professional interests of the students would be delegated to the College of Nursing, and that the tutor would be responsible to the Director in the Education Department of the College of Nursing for that part of her work.

This would be a departure from present practice only in so far as the practical work of the Public Health Group has, in the past, been done by Miss Baggallay as from the Social Studies Department at Bedford College.

I hope that this explanation of my Committee's recommendation puts the important matters of principle sufficiently clearly before you.

Details of financial adjustment and other matters might have to be considered later.

Yours sincerely,

(Signed) OLIVE BAGGALLAY.

Secretary.