

REPORT OF THE PROVISIONAL COMMITTEE

FOR THE

FLORENCE NIGHTINGALE INTERNATIONAL FOUNDATION

INAUGURAL MEETING - JULY 5th, 1934

PROVISIONAL COMMITTEE

The Hon. Sir Arthur STANLEY, G.B.E., C.B., M.V.O,
Member of the Board of Governors of the League of
Red Cross Societies, CHAIRMAN.

Dame Alicia LLOYD STILL, D.B.E., R.R.C., S.R.N.,
President of the International Council of Nurses.

Mrs. BEDFORD FENWICK, S.R.N., Chairman, Florence Nightingale
Memorial Committee of the International Council of
Nurses.

Miss MUSSON, C.B.E., R.R.C., LL.D., S.R.N.,
Treasurer of the International Council of Nurses.

Mr. Ernest J. SWIFT, Secretary General of the League of
Red Cross Societies.

Mrs. A. Cecil CARTER, A.R.R.C., S.R.N., Chief,
Nursing Division of the League of Red Cross Societies.

REPORT OF THE PROVISIONAL COMMITTEE

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CHAIRMAN'S REPORT

History

The proposal to found an international memorial to Florence Nightingale was first initiated in 1912 by the International Council of Nurses. The idea had perforce to be allowed to lie dormant during the war years; but in 1929 the International Council felt that the time had come to give it concrete form. At a meeting of the Board of Directors, held in Geneva in 1931, it was agreed that the Foundation should be in London, and that it should take the form of an endowed foundation for postgraduate nursing education.

Since 1920, the League of Red Cross Societies had been carrying on in London work of the kind envisaged; the League, however, found in 1930 that, in spite of the great success which had attended the International Courses so well carried on during ten years at Bedford College (University of London), in conjunction with the College of Nursing, these courses could no longer, for budgetary reasons, be maintained by the League at its own expense. This decision led to the suggestion that the courses in question might suitably be used as the basis for the international memorial to Florence Nightingale proposed by the International Council of Nurses.

Informal meetings between representatives of the International Council of Nurses and the League were thus held, and a plan of collaboration between the two bodies was drawn up, together with a scheme for the proposed Foundation. The Board of Governors of the League in 1932 approved the scheme, and appointed three delegates to form, with three delegates to be appointed by the International Council of Nurses, a PROVISIONAL COMMITTEE to carry on the International Courses until the Foundation was established. At a subsequent date, the scheme was similarly approved by the International Council of Nurses (at its Congress in Paris and Brussels in July 1933) and the three delegates to represent the International Council of Nurses on the Provisional Committee were then appointed.

Provisional Committee

The Committee thus formed has had responsibilities of two distinct and separate kinds. Its duty has been, first, to carry on the International Courses during the interim period, and in the second place to take the preliminary steps necessary for bringing the proposed Foundation into existence.

THE INTERNATIONAL COURSES DURING THE INTERIM PERIOD

Session
1933/34

The Provisional Committee took over responsibility from the League and began its work several months before the session 1933/34 was due to open. Its first action was to appeal for scholarships, to take the place of the scholarships provided in the past by the League. A gratifying response was made to this appeal, notably by the National Council of Nurses of Great Britain and by the British Red Cross. Five scholarships were provided through the National Council, three of which came from The Nightingale Fellowship of St. Thomas's, St. Bartholomew's Hospital Nurses' League, and the London Hospital Nurses' League. In addition, Guy's Hospital Nurses' League provided a scholarship. Including a scholarship provided by the British Red Cross and another obtained through subscription by Dame Sarah Swift, the National Florence Nightingale Memorial Committee of Great Britain raised altogether seven full scholarships of £250 each. Of these, two were awarded to nurses from England and Scotland, the remaining five being awarded, to pay, wholly or in part, the expenses of nurses from Australia, Greece, Iceland, India, Italy, Lithuania, Norway and Yugoslavia. The action of the nurses of Great Britain in raising these scholarships was of primary importance in enabling the courses to be carried on during the interim period, and deserves the warmest gratitude of all who are interested in the continuation of the courses on a permanent basis.

In addition to the scholarships raised by Great Britain, the League of Red Cross Societies provided five which were awarded (in part or whole scholarships) to nurses from Czechoslovakia, Finland, Hungary, Mexico, Spain and Sweden. The national Red Cross Societies of Czechoslovakia, Finland, Greece, Italy and Norway each provided half a scholarship. The Nightingale Fund provided another part scholarship. Other students who

attended the courses paying their own expenses wholly or in part, were two from Iceland and New Zealand. The number registered for the session was eighteen; eight for the Course for Nurse Administrators and Teachers and ten for the Course in Public Health. With eighteen scholarships, and the balance in hand of a special grant, secured and guaranteed by the American Red Cross, the Provisional Committee was assured of the resources necessary to carry on the courses for the session.

The League of Red Cross Societies kindly undertook, at the request of the Provisional Committee to carry out the necessary executive work during the session, on the Committee's behalf.

Bedford
College
Committee

The Provisional Committee further requested the Council of Bedford College to carry on the courses for the session 1933/34. The special Committee appointed by Bedford College in 1929 on the request of the League, in conjunction with the College of Nursing, has accordingly continued to function as before, and its report is appended.

Certificates

Up to the end of the session 1932/33, certificates were awarded to successful students, at the end of each session, by the League of Red Cross Societies on the recommendation of the Committee of Bedford College and were made out in the name of the League, the Principal of Bedford College and the College of Nursing. In view of the fact that the Foundation will already have been formally constituted before the end of the 1933/34 session, the Provisional Committee wishes to recommend that the certificates for this session should be awarded in the name of the Foundation, and signed by the President of the Foundation and the two educational bodies co-operating in the scheme, Bedford College and the College of Nursing.

Session
1934/35

As the steps for the organization of the courses have to be taken each year almost twelve months in advance, the Provisional Committee has also had to take preliminary steps for the organization of the courses for the session 1934/35. An appeal was made for scholarships, as in the previous year, and the response received from the newly formed Florence Nightingale Memorial Committees in different countries was most successful. Three scholarships have been offered by

the British Committee, including one given by the British Red Cross, one from the National Council of Nurses and one (offered to a Canadian nurse) from the Nightingale Fellowship of St. Thomas's Hospital. The national Committees formed in Canada, Czechoslovakia, Finland, France, Netherlands and South Africa have each provided one scholarship. Scholarships have also been given by the American Red Cross (awarded to a Latvian candidate), by the German Red Cross, and by the League of Red Cross Societies (awarded to a Danish student). Six students - one each from France and Norway, and two from Canada and South Africa - have undertaken to pay their own expenses. This represents an aggregate of 18 scholarships, in addition to which part of the balance left in hand from the previous session has been drawn upon in order to allow of two scholarships being offered, one to Bulgaria and one to Turkey. The total number of nurses registered for the session is twenty. The Provisional Committee feels that there will thus be available resources sufficient to enable the courses for the session 1934/35 to be carried on the same basis as during the previous session.

Course in
Social
Studies

The Provisional Committee has had its attention drawn to a growing tendency, in some countries, for public health nurses to be called upon to undertake certain types of social work and to the absence of facilities for providing appropriate training in the countries in question.

The Bedford College authorities, at the request of the Provisional Committee, have been good enough to explore the possibilities of organizing a Course in Social Studies open to public health nurses from different countries, and have reported in favour of the suggested innovation. The Provisional Committee accordingly wishes to recommend that such a course should be organized, that those who follow it should be eligible for the International Certificate, in the same way as students who take the Course in Public Health or the Course for Nurse Administrators and Teachers; and that students be admitted to the new course beginning with the 1934/35 session.

House
Committee

The House Committee appointed by the League of Red Cross Societies in 1926, which had been responsible to

the League up to July 1933 for the administration of 15, Manchester Square as a residence for the students taking the courses, kindly agreed, at the request of the Provisional Committee, to continue to serve during the session 1933/34. The report of this Committee is appended.

FLORENCE NIGHTINGALE INTERNATIONAL FOUNDATION

Trust Deed

The second important task of the Provisional Committee has been to take the preliminary steps for the establishment of the Foundation.

An invitation addressed by the League to all national Red Cross Societies and by the International Council of Nurses to all its affiliated Nursing Associations has resulted in the formation of eighteen National Committees in Belgium, Canada, Czechoslovakia, Denmark, Finland, France, Great Britain, Iceland, India, Irish Free State, Latvia, the Netherlands, Norway, the Philippine Islands, Poland, South Africa and Sweden. In the United States two committees have been appointed, one by the American Red Cross and one by the American Nurses' Association. These Committees, as well as the International Council of Nurses and the League of Red Cross Societies, have been invited to send representatives to attend the Inaugural Meeting of July 5th.

The draft of a Trust Deed, and of Rules and Regulations for the Foundation, based upon the scheme approved by the Board of Governors of the League and the Board of Directors of the International Council of Nurses, have been prepared and circulated as a basis for the deliberation of the inaugural meeting.

Briefly, it is proposed to set up, as the Governing Body of the Foundation, a Grand Council comprising five representatives of the League of Red Cross Societies, five representatives of the International Council of Nurses and two representatives of each of the National Florence Nightingale Memorial Committees constituted in each country. It is contemplated that a Committee of Management shall carry on the business of the Foundation on behalf of the Grand Council when the latter is not in session.

It is proposed that the Committee should be composed of three representatives of the League, three representatives of the International Council of Nurses, two representatives of the British Red Cross, two representatives of the National Council of Nurses of Great Britain and one, or more, representatives of each of the educational bodies co-operating in the scheme.

The Provisional Committee recommends that steps should be taken to give the Foundation legal status in Great Britain by Registration under the Company's Act of 1929.

In concluding this report of the action taken by the Provisional Committee over the period during which it has been responsible for preparing the way for the constitution of the Foundation, it is the Committee's duty to emphasize the importance of the Foundation being placed on a sound financial basis as soon as possible. At the time of the constitution of the Foundation in July 1934 its assets will be very limited indeed. The resources in hand will enable the courses to be carried on through the session 1934 to 1935; but fresh resources must be sought at once so that the scheme may go smoothly forward after July 1935.

The Provisional Committee wishes to urge in the strongest possible terms that each National Florence Nightingale Memorial Committee should feel direct responsibility for doing its share in securing a proportionate part of the large sum which will be necessary to ensure the work of the Foundation on a permanent basis. It is hoped that eventually a total endowment of £200,000 may be raised. It is realized that under existing conditions this may not be possible, but it is felt that the Foundation can reasonably look forward to raising a capital of £100,000 before July 1937. Of this sum it will be imperative that £40,000 be raised before July 1935, so that the interest on the capital may suffice to cover over-head expenses involved in the continuation of the courses. In addition it will be necessary to ask the National Florence Nightingale Memorial Committees to continue to raise scholarships for each session.

Very determined efforts to raise a considerable

part of the money required are being made in the United States, and the British Florence Nightingale Memorial Committee is also busy with plans for raising funds for the Foundation. It is the earnest hope of the Provisional Committee that all the other National Florence Nightingale Memorial Committees will take similar steps and will feel a similar degree of responsibility for their share in ensuring the Foundation's financial future.

Finally, the Provisional Committee wishes to express its thanks to the League of Red Cross Societies for having kindly carried out the executive work for the Committee during the past year, to the Council of Bedford College which, in collaboration with the College of Nursing, has so successfully carried on the courses during the past session, and to the House Committee which has so ably carried on the administration of 15, Manchester Square.

(signed) Arthur STANLEY
Chairman.

REPORT FROM BEDFORD COLLEGE FOR WOMEN (University of London)
ON THE WORK OF THE COMMITTEE FOR THE ORGANISATION
OF COURSES FOR INTERNATIONAL STUDENTS FOR
THE YEAR 1933/34

The work of the Organisation Committee for 1933/34 has been carried out on the invitation (received 21st March 1933) of the League of Red Cross Societies acting for the Provisional Committee for the Florence Nightingale Memorial Foundation. The procedure has been identical with that followed in previous years, in accordance with which arrangements have been made in conjunction with the College of Nursing, acting through their representatives on the Organisation Committee. (See constitution below).

A)-

CONSTITUTION OF THE COMMITTEE

The Principal of Bedford College in the Chair.
All full time teachers concerned in the Courses.
The tutors on the practical side for the
students training as Public Health
Visitors or Nurse Administrators.
3 representatives of the College of Nursing.
2 representatives of the League of Red Cross
Societies.
The Secretary of Bedford College.

The Director of Social Studies at Bedford College is responsible to the Committee for the organisation of the students' work.

The final decision on the questions of curriculum and courses of studies is with the Council of Bedford College as advised by the Committee.

Function of
the Committee

The function of the Organisation Committee is the undertaking of all work in connection with:

1. The admission of students to the courses arranged for International students.
2. All questions of curriculum :- arrangement of courses both theoretical and practical whether held at Bedford College, the College of Nursing or elsewhere.
3. Recommendations to the Council of Bedford College for the appointment of all Lecturers and teachers in connection with the courses given at Bedford College. Approval of other teaching arrangements made for the students in cases where such teaching is not held at Bedford College.
4. To receive reports on the progress of the students admitted to the courses, and on receiving these reports to make decisions as to whether weak students should be allowed to continue their work or how long they should be allowed as a probationary period.

In accordance with the above terms of reference the Committee during the current session have carried out the following work:

B)-

SUMMARY OF WORK DONE BY THE COMMITTEE DURING
THE SESSION 1933/34

Number of
Meetings

The Committee have held 4 meetings, in October, January, March and May respectively, and will hold their final one for the session on July 2nd, 1934.

They have set up two sub-committees to advise the Organisation Committee on the following matters:

1. The possibility of arranging a one year's course in social work for International students as an alternative to the course already in existence for Public Health work.

2. The position as regards the recruitment and selection of English nurses for the International courses.

As a result of the reports received from these sub-committees a course for one year's training in social work for International students has been submitted to the Provisional Committee. Proposals as to the recruitment and selection of English nurses have not yet been made.

Student Business

1. The Committee have received applications for admission to the courses from a number of students recommended through the League of Red Cross Societies acting for the Provisional Committee, (a) some of whom have been admitted at once, (b) some whose final admission has been deferred for a probationary period owing to paucity of English, and (c) some for whom arrangements have had to be made to continue their practical work after the close of the course in 1934, because they had not arrived early enough in August and September 1933 to complete this part of their work at that time. (Such special arrangements as these last have to be made through the League of Red Cross Societies).
2. The Committee have received reports on the work of the students on probation, before finally accepting them.
3. The Committee have received terminal reports on the students' work from the Tutors in the practical work. *

Appointment of Teachers

The Committee have arranged for the appointment and re-appointment of Lecturers and other teachers necessary for the courses. Such teachers are appointed by the Council of Bedford College on the recommendation of the Organisation Committee.

Curriculum

The Committee have made new arrangements in connection with the lectures in Hospital Administration in order to fit better the needs of the students as reported to the Committee by the teachers concerned.

Certificates

The Committee have made arrangements for the ceremony for the presentation of certificates on July 9th 1934, and have approved the proposed new form of certificate to be awarded as soon as the courses are officially in the hands of the Florence Nightingale Memorial Foundation.

The Committee will make recommendations for the award of certificates on the recommendations of the teachers concerned, including the award of marks of distinction, at their next meeting on July 2nd.

c)-

x NOTE ON THE WORK DONE BY THE
TUTORS IN THE PRACTICAL WORK

The Tutors for the practical work of the students were first appointed in 1927 when the Committee realised that it was essential for the success of the courses that the arrangements and supervision of the practical work of the students should be in the hands of expert Tutors, competent to make arrangements to suit the special needs of the individual students. Such specialised provision was necessary for the following reasons:

- a. The students are drawn from many different countries and often have language difficulties.
- b. The work has to be concentrated in a short period of time.
- c. The success of the practical training depends on the selection of suitable training centres for each individual student, whether in a Hospital or Public Health Committee.

The Committee realised that efficiency in the practical work could only be procured by the appointment of 2 Tutors, both fully trained nurses, one experienced in the Public Health services and the other in Hospital Administration. Only people with such training would be competent to link up the experience gained in the practical field with the theoretical teaching received from lectures. Experience has shown that these appointments

have been fully justified. The Tutor in Public Health training and the Tutor in Hospital Administration are appointed by the Council of Bedford College on the recommendation of the Organisation Committee. In the case of the Tutor in Hospital Administration, nominations are received from the College of Nursing. The Organisation Committee attach such value to this practical training that they keep in touch with it by receiving reports from the Tutors at every meeting.

(signed) Olive E. MONKHOUSE

Secretary of the Council of
Bedford College for Women
and

Secretary of the Committee
for the Organisation of
Courses for International
Students.

REPORT OF THE HOUSE COMMITTEE OF
15, MANCHESTER SQUARE

On August 15th 1934, 18 Students from 16 countries were received: the 9th group of International students to live in residence at Manchester Square, and the 14th group who have taken the Courses at Bedford College.

Administration

This has been carried on by a Superintendent and Assistant Superintendent with secretarial qualifications. The domestic staff numbered seven in residence; one cook and one houseman not in residence; one daily; one sewing woman once a week, and one occasional daily.

Number of Meetings

The House Committee (eight members) has held five meetings through the year averaging five in attendance. The Committee has authorized all expenditures and has kept general oversight of household affairs. Monthly accounts of expenditure and housekeeping books have been carefully and accurately kept, the Assistant Superintendent making up all preliminary statements for the Accountant to make up the final monthly statement for Headquarters. The yearly audit was taken in January.

Expenditure

There have been two large items of expenditure, namely the reconstruction of a bathroom, etc. and the decorating of the passageways and central hallway. Otherwise there has been the normal expense of keeping house and equipment up to standard. The expenditure for the year shews a careful adherence to the budget requirements.

Rooms have been occupied throughout the year as follows:-

Superintendent	1
Assistant Superintendent	1
Students	18
Staff living in.	7
Paying Guests.	4

Paying guests have been three students from Bedford College and one permanent guest. After May 1st, one Bedford College student left, her work taking her out of London; and one of the International group (Norway) was released to return to her country to take up important work.

Library

This contains 391 volumes and subscribes to 18 journals; it also takes in important leaflets and booklets on the most recent developments in the technique of nursing and nursing equipment. The books have been selected on the advice of the Lecturers and the Tutors, and relate to the subject found in the Curriculum. Headquarters have allocated a certain amount from the Budget each year to be expended on new books and subscriptions to journals. The students use the library diligently and constantly.

There is also a small fiction library, which was started by the British students, and has been added to each year by gifts from friends.

Health

The health of the students and of the household generally has been good, no student having lost more than a week's work through illness.

The House Committee wishes to express its thanks to Dr. Shelley who has kindly acted as Hon. Medical Advisor to the Household, and also to St. Thomas's Hospital which generously offered hospital treatment when necessary.

Social Events

The year began with an "At Home" by the House Committee before the opening of College, to the Lecturers, members of the Provisional Committee of the Florence Nightingale International Foundation and friends; and an "At Home" at the College of Nursing. Invitations throughout the year for special social events and lectures have been received from Bedford College, College of Nursing, British College of Nurses, the Hospitals (for the Christmas activities), the Nightingale League, the Principal of Bedford College, College of Nursing Postgraduate Week, the Cowdray Club and the College of Nursing (at the time of the visit of the Queen to receive purses), the Forum Club, etc. The students themselves have given several entertainments

and one special evening's entertainment to raise a fund for the Florence Nightingale International Foundation fund of the Old Internationals' Association. This raised £12.0.0. Christmas was celebrated with the usual party and teas for friends.

Informal
Lectures

These have been held weekly in the evening, the topics having been of varying interest, related to the practical side of the students' work, in Public Health and Training School problems.

Visitors

There have been 78 visitors, not including guests for meals, plus 11 Old Internationals. The latter include Old Students from Austria, Belgium, Bulgaria, Canada, Czechoslovakia, Egypt, Holland, Iceland, Japan, Singapore, Spain and many of the past English students, who make frequent visits.

All plans of programmes for foreign visitors were referred to the Practical Work Tutors.

Special students and guests, under the auspices of Headquarters have been frequent visitors to the House; every effort has been made to make them feel at home, and to make plans for their pleasure, as well as instruction in any special work, in which they were interested.

The Easter vacation period was given over to the practical work, some students remaining in residence, and others being sent away to specially selected hospitals or public health services.

Gifts

The House has received the following gifts: hangings, pottery, pillows and bed covers for Lithuanian and Indian rooms; renewals of hangings for the Bulgarian and Polish rooms; a dictionary stand for the Library from the 1932/33 Group and two fireside chairs from the 1933/34 Group; two pictures, two cushions and two small rugs from Norway, placed in the Drawing-room.

(signed) Nan L. DORSEY
Secretary to the
House Committee.