

31st January 1930

Dear Miss Scoville,

In reply to your letter of the 16th January 1930, I am instructed to send you the following information:-

a. Curriculum

Three copies of the syllabus for the 1 year's course of special training for qualified Nurses as drawn up by a joint Committee of Bedford College for Women (University of London) and the College of Nursing are enclosed herewith and the syllabus for the additional three months' course on Mental Hygiene will follow in due course. It is intended that the course in Mental Hygiene should comprise lectures, practical work at a clinic and home visits followed by residence in, or daily attendance at, a mental institution.

b. The Joint Committee for the organisation of these courses is constituted as follows:-

Chairman

The Principal of Bedford College for Women
(University of London)

Committee Members

4 representatives of Bedford College
4 " " " " the College of Nursing
1 joint representative of Bedford College and
the College of Nursing.

Secretary

The Secretary of Bedford College for Women
(University of London)

The present personnel of this Committee is:-

Chairman

Miss Jebb, Principal of Bedford College

Bedford College Representatives

Dr. Edgell, Professor of Psychology in the
University of London.

Dr. Edkins, Professor of Physiology in the
University of London.

Mrs. Reid, Director of the department of Social
Studies & Economics at Bedford College.

Dr. Spencer, Professor of Chemistry in the
University of London.

College of Nursing Representatives

Miss Clark, ^{M.B.E.} Matron of Whipps' Cross Hospital.

Miss Darbyshire, Matron of University College Hospital.

Miss Lloyd Still, C.B.E., Matron of St. Thomas' " "

Miss Hallows, Education Officer of the College of
Nursing.

Joint Representative of Bedford College and
the College of Nursing.

Miss Bowes, Tutor to the Nurse Administrator students.

Secretary

Miss Monkhouse, M.B.E. Secretary of Bedford College

All questions regarding the syllabus and other academic matters must, after having passed through the Joint Committee, be approved by the Academic Board of Bedford College before being finally passed by the Council of Bedford College.

c. Award of the Bedford College Certificate for Public Health Workers.

The syllabus sent herewith will be the basis of an examination at the end of the year's course. The award of the certificate will be dependent on:-

- i. The students satisfying the requirements of the Ministry of Health (i.e. obtaining the certificate of the Sanitary Institute)
- ii. The students satisfying the examiners on the theoretical side and on reports of satisfactory practical work from their supervisors.

It is proposed that the additional course in Mental Hygiene for which a detailed syllabus will be submitted later to the Commonwealth Fund, should, whenever possible be taken at the end of the one year's course. This extra course might also be thrown open to experienced public health workers who have not already had an opportunity for acquiring a knowledge of Mental Hygiene.

d. Qualifications for admission to the one year's course as at present in force at Bedford College.

These qualifications are as follows:-

- i. Candidates must be able to give evidence of a good general education up to the age of 18 years.
- ii. Candidates must have a full nursing training and be registered on the general part of the State Register for Nurses after having had a three years' Nursing training in a school approved by the General Nursing Council.
- iii. Candidates must hold the certificate of the Central Midwives Board

e. Selection of Scholarship Students.

- i. The award of the scholarships will be made by the Council of Bedford College on the recommendation of the Joint Committee of Bedford College for Women (University of London) and the College of Nursing, which Committee shall be responsible for the selection of scholarship candidates.
- ii. Scholarship candidates in addition to the necessary qualifications for admission to the course (see d above) must satisfy the examiners in a scholarship examination which shall include:-
 - a. A paper on general knowledge
 - b. A paper relating to their professional qualifications
 - c. An interview as to their personal suitability.

f. Number and Value of Scholarships

My Council ask for 10 scholarships for the one year's course and five for the additional 3 months' course on Mental Hygiene - the value of each scholarship to be at the rate of £200 per annum.

I am desired to point out that the number of scholarships asked for is based on a conservative estimate of the needs of the Nurses and my Council ask that this fact may be taken into consideration should developments in the near future justify a more extensive scheme being put forward.

g. Financial assistance required for Courses of lectures on Mental Hygiene

My Council estimate that a sum of not less than £120

will be required for special courses of lectures for the 3 months' course on Mental Hygiene.

In conclusion I am to say that my Council trust that, in view of the importance of the work contemplated, the Commonwealth Fund will give very favourable consideration to their application for financial assistance to the extent of £2,400 per annum for a period of at least three to five years in the first instance.

I am,

Yours very truly,

Secretary of Council.

Miss Mildred C. Scoville,
Executive Assistant,
The Commonwealth Fund,
Fifty-Seventh Street,
New York.

P.S. I also enclose for your information a prospectus of Bedford College and a prospectus of the College of Nursing.