

196c

January 1931

CONFIDENTIAL

B E D F O R D C O L L E G E F O R W O M E N

(U N I V E R S I T Y O F L O N D O N)

Minutes of the meeting of the Committee for the Organisation of
Courses for International Students held on Tuesday, 20th
January 1931 at 5 p.m.

At a meeting of the Committee for the Organisation of Courses for International Students held on Tuesday, January 20th 1931 at 5 p.m.

P r e s e n t The Principal in the Chair
Miss Baggallay
Mrs. Carter
Miss Darbyshire
Miss Dorsey
Mrs. Edkins
Miss Hallowes
Miss Lloyd Still
Miss Parsons
Lt. Col. Parkinson
Mrs. Reid
Mrs. Williams
The Secretary

1. Minutes

Mrs. Reid asked that a slight amendment might be made in the minutes, namely the addition of the words "on the Organisation Committee" after the word "concerned" in the second line of the resolution on Minutes 6.

The Committee agreed that this alteration was in accordance with the meaning intended.

RESOLVED that the minutes amended in accordance with the above, be confirmed and signed as correct.

2. Arising out of Minutes

- a. Report from the Sub-Committee on the form of endorsement for the certificates presented to students at the end of their course.

The Committee received a report from the Sub-Committee. (Report appended, see folio.....)

The report was considered in detail and considerable discussion took place with regard to:-

- (i) The standard for distinction.
- (ii) The number of questions in each subject on which a terminal report should be based.
- (iii) The procedure to be adopted with regard to the marking of questions set by the Visiting Lecturers.

20th January 1931.

In connection with the question of the setting and correcting of questions by Visiting Lecturers, Mrs. Reid pointed out that for the subject "Educational Psychology" there was only a Lecturer, Dr. Halsey, and no Tutor. It was suggested that in this subject the marking should be done partly by means of viva-voce tests to which the students were accustomed and by which they were not so distressed as by written examinations. It was pointed out that Dr. Halsey was a member of the staff of the College of Nursing and would therefore have to be consulted in connection with this matter.

RESOLVED

that the scale of marks set out in the report of the sub-committee be adopted.

that an A +, A or A- mark give distinction in any subject.

that terminal reports be based on a minimum of three papers in each subject.

that decision as to whether questions set by Visiting Lecturers should be corrected by the Lecturers or the Tutors concerned be left in the hands of those dealing with each different subject.

that Mrs. Reid be asked to get into touch with the College of Nursing and ascertain whether they would agree to the proposal of marking the students on a viva voce test in the subject "Educational Psychology".

that the certificates be endorsed as follows:-

"The student has done satisfactory work throughout the course and has attained a pass standard in with distinction in the following subjects"

that the Examiners' meeting be held as usual in the summer of 1931 and that the question of the abolition of the Examiners' meeting be referred to them for report.

*Ref from O.P. Clk
20th Jan 1931.*

on table

20th January 1931.

- b. Report if any from the Head of the Department of Social Studies concerning any change desirable in the arrangement of the Hygiene course.

Mrs. Reid stated that she had no report to make.

3. Communications received.

Apologies for absence were received from Professor Edgell.

4. Report from the Head of the Department on Students thought unsuitable to continue with the course.

Mrs. Reid reported that the Polish student Miss Zukowska had great difficulty with the lectures owing to an inability to understand the work and not only the difficulty of language; that she had a poor educational background and found the non-professional side very hard indeed to follow though on the other hand she had done quite well in Hospital Administration which was the side of the work in which she had had some experience and therefore felt more at home; that in her opinion Miss Zukowska was not making the best use of her time and she suggested that for the rest of her year in England she should withdraw from the course as a whole and concentrate on the part of the work she could do, thereby gaining as much advantage as possible instead of attending a number of lectures which she could not understand.

Considerable discussion took place as to what would be the best for the student and after much deliberation the following resolution was passed on the grounds that Miss Zukowska had got a good mark for Hospital Administration and might possibly with more practice improve on the other side of the work.

RESOLVED

that Miss Zukowska, after due warning that it was very improbable that her work would be good enough to justify the award of the League of Red Cross Certificate at the end of the year, be given the option of withdrawing from the course at once and making herself as proficient as possible on the Hospital Administration side, or of continuing with her present work for one more term on the chance, which in the opinion of those who knew her best was considered very slight, of her showing sufficient improvement to complete the course successfully.

20th January 1931.

RESOLVED (cont.) that in the event of Miss Zukowska choosing the alternative of continuing with the course, her case be brought up for re-consideration at the May meeting.

5. Recommendations for the appointment of lecturers for 1931-32.

The question of the re-appointment of Visiting Lecturers for 1931-2 was considered. The Committee had before them the list of Lecturers for 1930-31 on which appeared the name of Miss E. Smith appointed to give three lectures in "Health Publicity".

Mrs. Carter reported that Miss Smith was no longer on the Staff of the League and that though she was confident that she would be willing to come over to give these lectures to the International Students, she was doubtful whether the League would be justified in undertaking to pay travelling expenses for a short course of three lectures for only five students, three of whom were British; that in addition to her travelling expenses she would now have to be paid a fee for the lectures as she was no longer a servant of the League.

The Committee agreed that, unless there was no cheaper way of procuring for the students the instruction required, they were not justified in recommending that Miss Smith should be asked to come to England to give these lectures.

The name of Miss Keating, who was reported to be connected with the Central Council of Maternity and Child Welfare, was suggested as a substitute for Miss E. Smith.

Discussion took place

RESOLVED that the question of inviting Miss Keating to do the work be left in the hands of Mrs. Reid in consultation with the Principal.

that if it be found that Miss Keating would for any reason not be able to undertake the work, Mrs. Carter be informed and asked to ascertain on what terms Miss Smith would undertake it.

20th January 1931

Mrs. Carter reminded the Committee that in the event of Miss Smith being required to do the work, she would have to get the League to approve the travelling expenses and the Council of Bedford College would have to vote out of the League of Red Cross Societies' Grant, money to cover her fees.

Recommended that Visiting Lecturers for 1931-32 be appointed as follows:-

<u>Name.</u>	<u>Subject.</u>	<u>No. of Lectures.</u>
Dr. Crowden	Personal Hygiene	9
Lt.Col. Parkinson	Hygiene & Public Health	37
Dr. Gloyne	Tuberculosis	6
Dr. Chodak Gregory	Maternity & Child Welfare	10
Dr. Hutchison	Psychiatry	6

7. Presentation of Certificates 1931.

a. Date of Presentation.

Recommended that the date of the presentation of certificates be fixed for Friday, June 26th or Saturday, June 27th.

b. Speakers.

To speak on behalf of the Board of Governors of the League

Mrs. Carter proposed that Mrs. Belmont, Vice-President of the American League of Red Cross, should be invited to speak on behalf of the Board of Governors of the League.

No other suggestions were put forward.

To present certificates.

Two names were proposed - Lady Galway and the Duchess of Atholl

Speaker on the Nursing Side.

It was proposed that an old student of the League who had taken her course at King's College, Miss Mechelynck, now the President of the Internationals' Old Students Society, who would be in England at the time, be invited to speak on the Nursing side of the work.

20th January 1931.

Recommended that Mrs. Carter ask the League of Red Cross Societies to invite Mrs. Belmont to speak on behalf of the Board of Governors of the League.

that Lady Galway, and failing her the Duchess of Atholl, be asked to present the certificates to the students in the summer of 1931.

RESOLVED that previous to sending an invitation to Lady Galway or the Duchess of Atholl, Sir Arthur Stanley be asked his approval of the suggestion and that he be further consulted as to whether the British Red Cross or the Council of Bedford College should send the letter of invitation.

Recommended that Miss Mechelynck be invited to speak on the Nursing side and that the invitation be sent from the Council of Bedford College.

RESOLVED that the question of whether the ceremony of presentation of certificates might at some future date be held at the College of Nursing, if a request to this effect be received from them, be brought up for discussion at a later meeting.

8. Reports from Tutors on the practical work of the students.

Miss Baggallay made a report concerning the work of the Public Health Students. (For report see file 196 c)

Miss Parsons made a report concerning the work of the Nurse Administrator students. (For report see file 196 c.)

9. Date of next meeting

RESOLVED that the next meeting of the Committee be held on Friday, May 1st 1931 at 5 p.m.