

THE FLORENCE NIGHTINGALE INTERNATIONAL  
FOUNDATION

*In file*  
284 B

Draft                    Nurse Tutors to the International Students  
Report from the Secretary.

Present Position

The Foundation pays to Bedford College a fee of £50 per student. This covers all lecture fees, whether given at Bedford or the College of Nursing or elsewhere, also special coaching ~~fees~~ for <sup>the students from</sup> certain outside lecturers of the Colleges. It also covers fees for certain outside lecturers invited specially for the International Group as well as fees for practical work and observation visits in the hospitals and health centres.

The Foundation also pays Bedford College £450 per annum for the employment of two Nurse Tutors for the International Students. Out of this, Bedford College pay a fee of £200 per annum to the College of Nursing, who supply a part-time Tutor - Miss Parsons - for the Hospital and Training School Students. They employ on the Staff of the Social Students' Department a part time Tutor - myself - for the Public Health Students - for which they pay £200 plus £50 Superannuation fund plus certain incidental expenses.

The Work of the Tutors.

The Tutors work together very closely. They hold joint discussions weekly for both Groups. They arrange weekly Group visits to Institutions, etc., and severally prepare their Groups for the visits, and discuss them afterwards. They are responsible for all arrangements of the practical work for the individual students and act as advisors to the students on all professional matters. Miss Parsons has for several years given individual coaching to her students on the subject of Hospital Training School administration. This year she will also be giving the course of lectures on Training School Administration. Miss Baggallay gives a course of 30 lectures on Public Health Nursing and coaches in that subject.

Need for some re-arrangement

Of late years the work of both Miss Parsons and myself - Miss Parsons' administrative duties as Director in the Education Department of the College of Nursing, and mine as Secretary of the Foundation - have been so much increased that it has been difficult for us to give the necessary amount of time to our tutorial duties. We have not found it difficult to give time to the students, but have found it increasingly difficult to have time or leisure to prepare ourselves for this teaching. I have discussed the matter with Miss Parsons, and have her permission to say this. There is a need in the International Group, also, for individual assistance with reading, certain of them require help with language especially during the first term. Few in the Group



are accustomed to study and therefore need direction in their studies. This need is not at present met.

#### Proposal for Re-adjustment.

Having discussed this position with Miss Parsons, I should like to propose the full time appointment of a Nurse Tutor who should be resident in the House. I think such Tutor should be attached to the Education Department of the College of Nursing and should give certain of the Professional lectures and coaching in her own special subject. She should be responsible for the arrangement of all practical work and observation visits and should work with the experts at Bedford College and the College of Nursing in making these plans. She should be appointed entirely for work with the International Students and be responsible to the Director in the Education Department of the College of Nursing for all this work. She should be resident in the House, in charge of the Library at Manchester Square and responsible for assisting the students with their reading. The appointment of such Tutor should be in the hands of the College of Nursing and on the nomination or with the approval of the Organisation Committee at Bedford College. She will of necessity be an expert either in Public Health or in Nursing Training and should only be responsible for lectures and coaching in her own speciality. The other professional lectures and coaching would be given by arrangement between the Bedford College Committee and the College of Nursing.

#### Salary and Conditions of Service.

Since the Foundation will in all probability provide the salary etc. for the tutor, it would be assumed that there would be consultation with the College of Nursing concerning this, and the other conditions of service.

#### Cost to the Foundation

The Tutors' salaries have been borne by the Foundation by the original agreement with Bedford College, and are not included in the ordinary £50 fee. If this practice were continued there would probably be no increase in cost for tutorial work. The Foundation would continue to pay Bedford College the full fee of the Tutor, leaving it to Bedford College to make the necessary financial adjustments with the College of Nursing. It is impossible to state definitely what adjustments would be necessary until it is known what subjects the Tutor would take and what other professional subjects would be required for the students. This matter together with the fee paid per student might be deferred for discussion with Bedford College at a later stage.