

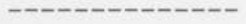
Visit of G.N.C. Records Manager. October 1981.

NURSING STUDIES

Vacations: Christmas ... 4 weeks.
Easter 5 weeks.

Summer: After exams - full-time clinical practice beyond the end of term to mid-July. Grants to be extended. Lost time can be made up then.

Reading Weeks: Do not apply to Clinical Studies .



The purpose of the record card is to record nurse's progress. Bear in mind that these cards have been devised for normal hospital training and will have to be adapted slightly, as our students don't ~~fall~~ into this category.

If nurse decides, for example, to emigrate, then the Board of the new country would need a transcript of her training. Study block must be adapted to fit four needs and reflect experience gained.

Sickness: Don't worry too much about this. We work on hours, not days.

Assured us the nurses won't be penalised for not completing the correct number of hours. We are to say whether they have completed the required period of training

Students have to ^{pay} ~~be~~ an INDEXING FEE to G.N.C. through us. We can send individual cheques attached to the form (cheques to be made payable to the "General Nursing Council" (to check). Cancelled cheques would be receipts.

We should xerox and send the copy (? of the G.N.C. form) to the G.N.C. We keep the original.

Should devise form for file recording time off sick and time spent in each department. (Register of Attendance).

School Code No : 1410 .

THE GENERAL NURSING COUNCIL
FOR ENGLAND AND WALES

23 PORTLAND PLACE

TELEPHONES 01-580 8334 (5 LINES)

TELEGRAMS GENURCOUN LONDON W1

ACTING REGISTRAR MR R.H. PYNE, S.R.N., R.F.N., F.B.I.M.

LONDON,
W1A 1BA

IN REPLY
PLEASE QUOTE REFERENCE.

GMLB/MH

YOUR REFERENCE.

Ms. Marion Ferguson,
Director of Nursing Studies,
Bedford College,
Fraser Lodge,
Regent's Park,
LONDON, NW1 4NS

1st December, 1981

Dear Ms. Ferguson,

Thank you for your letter of November 24th regarding the records required for the B.Sc./S.R.N. Students at Bedford College.

I have asked for a follow-up to be made on supplying you with the requisite number of standard training records and I trust that these will now be in your hands shortly.

The school code number which you should use is 1410. I must apologise for the delay in getting this data to you but there, was, apparently a small problem in the computer program involved in producing these numbers!

Yours sincerely,



G.M.L. Barnes (Mr.)
Acting Head of
Registration and Records Department

580 8334

FRASER LODGE,

24th November, 1981.

Mr. Barnes,
Records Manager,
General Nursing Council,
23 Portland Place,
London W1A 1BA.

Dear Mr. Barnes,

B.Sc./S.R.N. in Nursing Studies
Bedford College /Middlesex Hospital

I have not heard from you since our meeting at Fraser Lodge on the 21st October, and we are still waiting to receive the record cards and to know the registration fee to be charged to our students.

Though you reassured me at the time of the meeting, I am still anxious about the registration of our students with the General Nursing Council, and I should be most glad to be assured once again, in writing, that they will not be penalised for not having registered in compliance with the 28-day rule.

Yours sincerely,

Marion Ferguson,
Director of Nursing Studies

580 8334

FRASER LODGE,

8th October, 1981.

Miss Cooper,
Education Department,
General Nursing Council for England and Wales,
17 Portland Place,
London W.1.

Dear Miss Cooper,

B.Sc./S.R.N. in Nursing Studies.
Bedford College / Middlesex Hospital

As the 1981-82 session has now commenced, we are rather anxious to fulfil the requirements for registration with the General Nursing Council, for the eight students who have just begun the above course. We understand that this has to be done within 28 days of the commencement of their studies.

I should be most glad, therefore, if you would let me have the necessary record cards and index numbers for each of our students as soon as possible. Also, I should be pleased to receive instructions as regards collection of the fees necessary for registration with the G.N.C.

Yours sincerely,

Marion Ferguson,
Director of Nursing Studies.

c.c. Dr. I. Burton,
Head of Sociology Dept., Bedford College.