

BC AL/383/1a/6/2
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TELEGRAMS: "INTERFLOR," LONDON.

11th October 1937

Miss O. Monkhouse,
Bedford College for Women,
Regent's Park,
N.W.1.

Dear Miss Monkhouse,

The Committee of Management of this Foundation have been considering the tutorial work for the International students, which is at present delegated to two half-time tutors, Miss Baggallay and Miss Parsons, the former attached to the Social Studies Department at Bedford College, the latter to the Education Department at the College of Nursing.

They would like to propose that this work be delegated to one whole-time tutor who should be a nurse, and who should be attached to the Staff of both Colleges.

They consider that this would obviate a certain amount of overlapping of duties which is inevitable under present conditions, and would simplify the relations of the tutors with these two bodies.

The Committee of Management would be prepared to pay Bedford College the whole salary of such tutor, after consultation as to the details of salary and other conditions of service. One of the conditions of service would be that the tutor was resident at 15 Manchester Square during term time.

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The Committee ask that the whole time of such tutor be given to her work with the International students, and that she be appointed to give such of the Professional Lectures as she is qualified to give. They also ask that she be appointed to assist the students with their reading and study.

They presume that the appointment of such a tutor would be in the hands of Bedford College on the recommendation of the Organisation Committee and with the approval of the College of Nursing.

The Committee of Management anticipate that the arrangement of practical work in Hospitals and Health Centres etc., and other duties directly concerned with the professional interests of the students would be delegated to the College of Nursing, and that the tutor would be responsible to the Director in the Education Department of the College of Nursing for that part of her work.

This would be a departure from present practice only in so far as the practical work of the Public Health Group has, in the past, been done by Miss Baggallay as from the Social Studies Department at Bedford College.

I hope that this explanation of my Committee's recommendation puts the important matters of principle sufficiently clearly before you.

Details of financial adjustment and other matters might have to be considered later.

Yours sincerely,

Olive Baggallay.

OLIVE BAGGALLAY
Secretary.

Handwritten notes:
Baggallay
Summers will give
Public Health Group
V. District Comm. -
Lectures will
Admin. in Tutor

Handwritten notes:
In regard of
Practical details
will need govt. case -
is the Health work to be
done for B.C. or C.N.

Handwritten notes:
S. L. & Council -
Approved in principle -
The Dept. will set up a
Committee to provide details
Resolves
Organisation
to submit a name
of office in principle