

CONFIDENTIAL

May 1938

B E D F O R D C O L L E G E F O R W O M E N
(U N I V E R S I T Y O F L O N D O N) .

Minutes of a meeting of the Committee for the Organisation of
Courses for International Students held at Bedford
College on Monday, 9th May 1938.

At a meeting of the Committee for the Organisation of Courses for International Students held at Bedford College on Monday, 9th May 1938 at 3 p.m.

P r e s e n t The Principal in the Chair
Miss Baggallay
Miss Coode
Mrs. Edkins
Dr. Mess
Lt-Col. Parkinson
Miss Parsons
Professor Stebbing
The Secretary.

1. Minutes.

The Minutes of the last meeting had been circulated and were confirmed and signed as correct.

2. Arising out of the Minutes.

a. Letter from Miss Daisy Bridges.

Reported the following letter from Miss Daisy Bridges:

"University of Toronto,
Canada.
15th April 1938.

"Dear Miss Monkhouse,

I must apologise for the delay in answering your letter of March 25th. I very much appreciate being offered the appointment as Tutor to the International Students and will send a formal reply as soon as I am able. In the meanwhile will you please accept this, as an unofficial acknowledgement.

Yours sincerely,

(Signed) DAISY C. BRIDGES."

The Committee were disturbed at not having received a more definite reply from Miss Bridges.

RESOLVED that a cable be sent to Miss Bridges asking for her decision.

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b. Arrangements for the Presentation of Certificates, 1938.

Reported that invitations had been sent with the approval of Sir Arthur Stanley to the following:

To present the Certificates: The Hon. Norman Davis,
Chairman of the American
Red Cross.

To speak from the nursing
point of view: Miss Maria de Steller
Member of the Section of
Economic and Social Questions,
League of Nations.
International Student 1923-4.

The Chairman explained that there had been no success with the names put forward by the Committee and that it had been necessary to act before the meeting.

RESOLVED that the action taken be approved.

On the recommendation of Miss Coode

Recommended that in the event of the Hon. Norman Davis being unable to accept, an invitation be sent to Mrs. Draper, Vice-President of the F.N.I.F. and Chairman of the New York Chapter of the American Red Cross.

3. Communications received.

Apologies for absence were received from: Mrs. Carter
Miss Dey
Miss MacManus
Mrs. Williams.

4. Appointment of Lecturers to do the work hitherto carried out by Miss Baggallay, Miss Parsons, Mrs. Halsey and Miss Hallows.

After discussion the following resolutions were passed:

RESOLVED that Miss Daisy Bridges, if she accepts the appointment as Tutor, be required under the terms of her appointment to give the 15 lectures on "Hospital Training School Administration", hitherto given by Miss Parsons.

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RESOLVED
(cont.)

that Miss McEwan be asked to give the 30 lectures on "Public Health Nursing" hitherto given by Miss Baggallay.

(This resolution was passed on the suggestion of the College of Nursing members of the Committee, it being understood that payment for such lectures would come under the Intercollegiate system between Bedford College and the College of Nursing).

that Dr. Charlotte Fleming be invited to give the 14 lectures on "Principles of Education and Methods of Teaching" hitherto given by Mrs. Halsey, provided the College of Nursing, after investigation, confirmed this resolution.

On the recommendation of the College of Nursing:

that Mrs. Seymer, M.A., S.R.N., be invited to give the 10 lectures on the "History of Nursing" hitherto given by Miss Hallows.

5. Revision of the Prospectus for 1938-39.

The proof of the International Prospectus for 1938-39 was before the Committee and the following amendments in connection with the curriculum were approved:

Page 5. The second half of the 5th paragraph to be replaced by the following words:

"During the Easter vacation or on completion of the Course, nurses desiring more experience in England or on the Continent can have plans made for them.

With special permission, students with exceptional academic or other qualifications may be allowed to study subjects outside the normal curriculum.

The Course is recognised by the University of London as a Course for Associate Students, and any student following the Course may register as such at the University on payment of the necessary fee of 10/6."

Page 8. To insert under Group A, a fourth section "Nursing Education".

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Page 9. To insert after paragraph A.3. paragraph A.4. as approved by the Organisation Committee at its meeting on 17th January 1938.

The second half of the last paragraph to be amended to read as follows:

"provided that application has been made and particulars as to needs have been supplied before coming to England".

Other changes made were all either a matter of verbal alteration or alteration in arrangement.

RESOLVED that the Curriculum as before the Committee be approved for the press.

6. Reports from the Tutors on the Practical Work.

Reports were presented by Miss Baggallay and Miss Parsons.
(For details, see File 196F).

7. Admission of Students, 1938-39.

Applications from 17 students were before the Committee and were considered individually. All the students fulfilled the qualifications for admission and were accepted.

RESOLVED that the following be admitted to the Course 1938-39:

	<u>Name</u>	<u>Nationality</u>
1.	<u>Course for Nurse Administrators.</u>	
	Calista F. Banworth	American
	Bianca Mary Beyer	Canadian
	Annemarie Martha Agnes Van Bockhoven	Finnish
	Florence Eddy	South African
	Shio Hayashi	Japanese
	Gudrun Hofman-Bang	Danish
	Lena Alma Koller	American
	Lucy Grace Lillywhite	Australian
	Vilhelmine Mierinsh	Latvian
	Edith Helen Paull	Anglo-Indian
	Eileen Mary Sambrook	British
	Theodora Turner	British
	Roline Louise Van Voorthuysen	Dutch

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RESOLVED
(contd.)

	<u>Name</u>	<u>Nationality</u>
2.	<u>Course in Public Health.</u>	
	Mariam Korah	Indian
3.	<u>Course in Social Work.</u>	
	Elissa Sofia Hakola	Finnish

Mrs. Bhagirathi Pillay (India).

RESOLVED that Mrs. Pillay, though not a trained Nurse, be admitted to the Course in Public Health on the understanding that she will not receive a Certificate at the end.

(Miss Baggallay explained to the Committee that Mrs. Pillay was fully aware of the conditions under which she was to be admitted).

Miss Gunvor Turnøe (Norway).

RESOLVED that Miss Gunvor Turnøe be accepted for admission to the Course for Nurse Administrators, subject to improvement in her knowledge of English.

Miss L.A. Koller and Miss C.F. Banworth (U.S.A.)

RESOLVED that when admitting the two American candidates, Miss Koller and Miss Banworth, the Secretary of the F.N.I.F. be asked to point out to them the limitations of the curriculum.

Miss Vilhelmine Mierinsh (Latvia).

Miss Baggallay further informed the Committee that the Latvian student, Miss Mierinsh, had made arrangements to come earlier in the year to improve her English.

8. Date of the next meeting.

The date of the next meeting was fixed for Tuesday, 21st June, at 3 p.m.

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9. Other Business.

Proposal that the Certificates should be endorsed for
"Tuberculosis" and "Psychiatry".

Miss Baggallay asked the Committee to consider the possibility of endorsing the Certificates for short courses, such as "Tuberculosis" and "Psychiatry". After discussion,

RESOLVED that in view of the shortness of the Course and the importance of the subjects, the Certificates be not endorsed for the short courses of 6 lectures.

Case of Miss Lagercrantz (Sweden).

Miss Baggallay reminded the Committee that certain of the students had to do an extra two weeks' practical work at the end of the session 1937-38, because, owing to the International celebrations in the summer of 1937 the students had started later than usual. She asked that Miss Lagercrantz might be excused these two extra weeks at the end of the term, because she had been appointed to an important post in Sweden, where she was to initiate a new department of work in that country as its first Hospital Almoner. The Committee agreed that in view of the special circumstances Miss Lagercrantz be allowed to forego the extra two weeks' practical work at the end of the summer.