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CONFIDENTIAL.

January 1939

B E D F O R D C O L L E G E F O R W O M E N

(U N I V E R S I T Y O F L O N D O N)

Minutes of a meeting of the Committee for the Organisation of
Courses for International Students held at Bedford College
on Monday, 16th January 1939.

At a meeting of the Committee for the Organisation of Courses for International Students held on Monday, 16th January 1939, at 3 p.m.

P r e s e n t The Principal in the Chair
Miss Baggallay
Miss Bridges
Miss Coode
Miss Darbyshire
Miss Hillyers
Dame Alicia Lloyd-Still
Dr. Mace
Dr. Mess
Lt.-Col. Parkinson
The Secretary.

1. Minutes.

The minutes of the last meeting had been circulated and were confirmed and signed as correct.

2. Arising out of the Minutes.

- a. Miss Parsons to serve on Organisation Committee as a representative of the College of Nursing.

Reported the following resolution of the Bedford College Council:

"That in view of the fact that Miss Parsons is responsible for the direction of the tuition of the F.N.I.F. students at the College of Nursing she be added to the number of representatives allowed to the College of Nursing on the Organisation Committee."

- b. Student on probation - Report on Miss Chen's (China) progress in English.

Reported that Miss Chen had shown definite improvement both in writing English and understanding it. That in speech she was still very difficult to understand. That she had obtained B in all of the five papers at the end of the Michaelmas Term. The Committee considered the report on Miss Chen's progress in English sufficiently satisfactory to confirm her admission to the Course.

RESOLVED that Miss Chen (China) be allowed to continue her studies as an F.N.I.F. student for 1939.

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3. Communications received.

Apologies for absence were received from: Mrs. Edkins
Professor Stebbing.
Mrs. Williams.

4. Applications from students to take special courses.

a. Resolutions from Bedford College Finance Committee.

Reported the following resolutions of the Bedford College Finance Committee:

"That payment of Intercollegiate fees on behalf of the following International students be allowed:-

a. Miss E.M. Gould (Nightingale Scholar).

Courses at the Institute of Education:

A.1 "Principles of Education".
A.1, A.3 "Educational Psychology".
A.5 "Methods of Teaching (History)".

Seminars with Professor Hamley and Professor Cavenagh.

Cost: £14.14.0 less 1/7th.

b. Miss Eddy (South Africa).

Courses at the Institute of Education:

A.1 "Principles of Education".
A.1, A.3 "Educational Psychology".

Cost: Approx. £8.8.0

c. Miss Hakola (Finland).

Courses at King's College:

A.5 & 6 "Psychopathology and Mental Hygiene".

Cost: Approx. £4.4.0."

b. New applications.

The following new applications were received:

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i. On behalf of Miss Hakola (Finland).

Request to substitute for the second half of her C.O.S. training a course in Mental After Care work.

Reported that Miss Hakola had already completed 5 weeks' work with the Invalid Children's Aid Society and half her training with the Charity Organisation Society and was anxious to have some experience of Mental After Care work. Dr. Mess supported Miss Hakola's request, but raised the question whether it would create a difficulty in connection with the wording on the Certificate at the end of the Course. The Committee considered that the endorsement of the Certificate could be adjusted to meet this special case.

RESOLVED that Miss Hakola's request to substitute Mental After Care work for the remainder of her course at the Charity Organisation Society be agreed to.

ii. On behalf of Miss Banworth (U.S.A.) and Miss Hofman-Bang (Denmark).

Request to take Dr. Hadfield's lectures on "Mental Hygiene" (A.6.) at King's College instead of Dr. Hutchison's lectures on "Psychiatry" at Bedford College.

Dr. Mess reported that both students were capable of profiting by the more advanced course offered by Dr. Hadfield, but he felt it unfortunate that the course provided by Bedford College did not meet their needs.

Dr. Mace agreed that the students were qualified to take Dr. Hadfield's course and were very anxious to do so because it provided some first-hand Case Work (clinical work) which was not provided in the short course of 6 lectures at Bedford College. (Dr. Alice Hutchison).

After discussion

RESOLVED that Miss Banworth and Miss Hofman-Bang be allowed to take the lectures in "Mental Hygiene" at King's College instead of Dr. Hutchison's course in "Psychiatry" at Bedford College, provided that the Finance Committee agrees to the payment of the additional fees involved. (£2.2.0 each).

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5. Report from the Tutor on the practical work.

Miss Bridges presented her report on the practical work of the students during the Michaelmas Term 1938.

(For report, see File 196F).

6. Arrangements for the Presentation of Certificates, 1939.

After discussion

Recommended that the Presentation Ceremony take place on Thursday, 6th July 1939, at 3 p.m.

that the following be invited in the order stated to present the Certificates and give the principal speech:

The Rt.Hon. Anthony Eden, P.C., M.C., M.P.

Mr. Joseph P. Kennedy
(American Ambassador in London)

Mr. Ronald Collet Norman
(Chairman of the B.B.C., Vice-Chairman
of the National Council of Social Service).

that Miss Jean Gunn, R.N., (Superintendent of Nurses at the Toronto General Hospital, Vice-President of the F.N.I.F.) be invited to give the speech from the nursing point of view.

that failing Miss Jean Gunn, Miss Bergliot Larsson of Norway (Vice-President of the F.N.I.F.) be invited to give the speech from the nursing point of view.

Reported that Sir Arthur Stanley had signified his approval of an invitation being sent to Mr. Anthony Eden.

7. Revision of the Prospectus for 1939-40.

Readjustment of the course in "Training School Administration".

Miss Bridges spoke to the question and suggested that the course now called "Hospital Training School Administration" (A.3.2., p.11 of International Prospectus) should be extended to include

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some early history as well as recent developments and trends in other countries; that the course "Nursing Education" (A.4) should remain as at present. Her suggestions were as follows:

That Section A.3.2, now called "Hospital Training School Administration" and consisting of 15 lectures, be called "The Nursing School", consist of 25 lectures, and be divided into 3 parts as follows:

- Part A. Early history of the Nursing School.
5 lectures, 1st term.
- Part B. Nursing School Administration.
15 lectures, 1st & 2nd terms.
- Part C. Developments in Nursing Schools since 1920
5 lectures, 3rd term.

She further proposed:

That for those taking A.3. ("Principles of Hospital and Training School Administration") only Part B (15 lectures) of A.3.2. would be necessary, provided they also took A.3.1. ("Hospital Administration" - 15 lectures).

For those taking A.4. ("Nursing Education") all three parts of A.3.2., i.e. A, B and C, would be compulsory (a total of 25 lectures). (For such students Course C.2. ("Principles of Education and Methods of Teaching" - 14 lectures) is also compulsory.

Miss Bridges went on to say that her intention in Part C. was to try and bring out comparative methods in schools that she had studied in Europe and America, making the course more international in character.

In reply to a question asked, Miss Bridges stated that she was prepared to undertake the lectures of Section A.3.2. in all the parts proposed above, on the understanding that should she have opportunity from time to time of procuring a distinguished lecturer from overseas to give one or more of the lectures in Part C she might do so.

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After discussion

RESOLVED that the extension of the course in "Hospital Training School Administration" on the lines suggested above be approved for the year 1939-40 and that Miss Bridges be asked to undertake the conduct of the course thus revised.

8. Re-appointment of Lecturers for the session 1939-40.

RESOLVED that the following be recommended for re-appointment for the session 1939-40:

<u>Name</u>	<u>Course</u>
Lt.-Col. Parkinson	Hygiene, Communal and Personal (38 lectures).
Dr. Doyne Bell	Maternity and Child Welfare (10 lectures).
Dr. S.R. Gloyne	Tuberculosis (6 lectures).

Dr. Alice Hutchison - 6 lectures on "Psychiatry".

The question of the advisability of continuing the course in "Psychiatry" given by Dr. Alice Hutchison was discussed in view of the changing requirements of the students. Reported that very few of the Bedford College students attended Dr. Hutchison's course, because there was a demand at the present time for training in Adult Abnormal Conditions and for first-hand Case History (clinical work), neither of which were provided for in Dr. Hutchison's course of 6 lectures, which concentrated on Child Psychology. That Dr. Hadfield's course on "Psychopathology and Mental Hygiene" (40 lectures) at King's College covered all the ground asked for by the students. The following points were discussed:

Whether Dr. Hutchison's course should be discontinued and the students sent to Dr. Hadfield's lectures.

Whether Dr. Hutchison's lectures should be amplified by an additional course of 4 or 6 lectures to be devoted to Case History.

It was pointed out that in the latter case no Adult Psychiatry would be provided.

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In reply to questions it was stated that Dr. Hutchison's lectures met the requirements of the College of Nursing students who attended them.

After further discussion

RESOLVED

- that further discussion on the matter be deferred until the next meeting of the Committee, when information be before them as to the financial problems involved by:
- (1) discontinuing Dr. Hutchison's course in "Psychiatry" and by sending all the students to Dr. Hadfield's course in "Psychopathology and Mental Hygiene" at King's College, or
 - (2) amplifying the present course.

that pending decision on the above matter the question of the re-appointment of Dr. Hutchison be deferred.

9. Date of next meeting.

The date of the next meeting was fixed for Monday, 1st May 1939, at 2.15 p.m.