

196 E

CONFIDENTIAL

MAY 1937

BEDFORD COLLEGE FOR WOMEN
(UNIVERSITY OF LONDON)

Minutes of a meeting of the Committee for the Organisation of
Courses for International Students held at Bedford College
on Monday, 3rd May 1937, at 2.15 p.m.

At a meeting of the Committee for the Organisation of Courses for International Students held at Bedford College on Monday, 3rd May 1937, at 2.15 p.m.

P r e s e n t The Principal in the Chair
Miss Baggallay
Mrs. Carter
Miss Coode
Miss Dey
Mr. Mace
Miss MacManus
Dr. Mess
Col. Parkinson
Miss Parsons
Mrs. Williams
The Secretary.

1. Minutes

The minutes of the last meeting had been circulated and were confirmed and signed as correct.

Reported that Miss H. Dey, Matron of St. Bartholomew's Hospital and Chairman of the Education Committee of the College of Nursing, had been appointed by the College of Nursing to take Miss Darbyshire's place on the Organisation Committee. Miss Dey appeared later in the meeting and was welcomed by the Chairman.

2. Arising out of the Minutes.

a. Concerning Miss Lagercrantz (Sweden) and Student from Finland.

Miss Baggallay reported that Miss Lagercrantz (of Sweden), about whom there had been discussion at the last meeting, had now agreed to come to Bedford College and take the Public Health Course. That arrangements would be made for her to see something of Almoners' work while in England.

That the student from Finland, about whom there had been a report at the last meeting would not, it was now understood, be coming to Bedford College. That two other students had been nominated from this country.

b. Report on final arrangements for the Presentation of Certificates, 8th July 1937.

Reported that neither Lord Eustace Percy nor Sir Kingsley Wood had been able to accept the Council's invitation to speak at the Presentation of Certificates and present the Certificates. That

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Dr. Sundquist had been invited and accepted. That Mrs. Carter had accepted. That the programme would therefore be as follows:-

Chairman

Sir Arthur Stanley, G.B.E., C.B.,
LL.B.

Chairman of the Executive
Committee, British Red Cross
Society.

Treasurer, Florence Nightingale
International Foundation.

Addresses

Mrs. Cecil Carter, R.R.C.
Chief of the Nursing Division,
League of Red Cross Societies.

Miss G.E.M. Jebb, M.A.
Principal of Bedford College.

Presentation of Certificates
and Address

Dr. Alma Sundquist,
President, Medical Womens'
International Association.

Votes of Thanks proposed by
Students.

The new form of Certificate to be presented for the first time in the summer of 1937 was before the Committee for information.

3. Communications received.

a. Apologies for absence.

Apologies for absence were received from: Mrs. Edkins
Dame Alicia Lloyd-Still.

b. Letter from Miss Baggallay concerning starting date of
Course for the session 1937-38.

A letter had been received from Miss Baggallay, Secretary of the Committee of Management of the F.N.I.F., asking if Bedford College would agree to the 1937-38 Course for International Students starting on September 1st instead of August 15th, owing to the activities in connection with the Congress of the International Council of Nurses. That the request was made for the convenience of the International House at 15 Manchester Square, as otherwise there would be insufficient time to enable the house to be prepared and the staff to have a rest before the arrival of the new group.

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In reply to questions, it was explained that the fortnight's practical work usually required from the International Students in August could be made up at the other end of their Course.

RESOLVED that the Course for International Students for the session 1937-38 date from September 1st instead of from August 15th, in order to facilitate arrangements for the Congress of the International Council of Nurses.

4. Business referred from the last meeting.

Appointment of Lecturers for 1937-38.

a. Visiting Lecturers to be appointed.

Lt-Col. Parkinson - "Hygiene, Communal and Personal" (35 lectures)

Reported that there was some question of this course being extended by additional lectures. It was asked therefore that the re-appointment of Colonel Parkinson be deferred until the next meeting, in order to give him time to consider the matter.

Dr. A. Hutchison - "Psychiatry" (6 lectures).

Dr. Mess asked that consideration of the re-appointment of Dr. Hutchison be deferred until the next meeting, by which time the lectures for the current session would have been given.

Dr. Doyne Bell - "Maternity & Child Welfare" (10 lectures)
Dr. S.R. Gloyne - "Tuberculosis" (6 lectures)

Recommended that the following Visiting Lecturers be re-appointed for the session 1937-38:-

Dr. Doyne Bell - "Maternity & Child Welfare"
(10 lectures)
Dr. S.R. Gloyne - "Tuberculosis" (6 lectures).

b. College of Nursing Appointments.

Reported a letter from Miss Parsons, Director of the Education Department of the College of Nursing stating that Mrs. Halsey was recommended for re-appointment for lectures on "Principles of Education and Methods of Teaching" (14 lectures), and that Miss MacManus, who had given and arranged the lectures on "Hospital Training School Administration", was not accepting re-appointment.

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At this point Miss Parsons withdrew from the Committee Room.

Miss Coode, President of the College of Nursing, recommended on behalf of the College of Nursing that Miss Parsons be appointed to do the work hitherto undertaken by Miss MacManus. The recommendation was supported by Miss Dey. Miss Coode stated that Miss Parsons would give the bulk of the lectures herself and arrange others to be given by experts, as Miss MacManus had done. Some discussion took place as to the wording in the Prospectus and it was agreed that this should be made in keeping with what actually happened as follows:-

"Hospital Training School Administration" 20 lectures
Lecturer: Miss H. C. Parsons, S.R.N., Diploma in
Nursing, University of London.

with a note at the end as follows:-

"Some of the 20 lectures are given by specialists and the course is supplemented by demonstrations in various hospitals".

RESOLVED that the following appointments recommended by the College of Nursing be approved:

Mrs. Halsey - "Principles of Education and Methods of Teaching".
(14 lectures)

Miss Parsons - "Hospital Training School Administration".
(20 lectures, some to be given by specialists).

5. Reports from Tutors on the Practical Work.

Reports were received from the Tutors on the practical work of the Students during the Easter vacation.

(For Reports, see File 196E).

6. Admission of Students 1937-38.

Applications for admission to the Course for the session 1937-38 from five students were before the Committee as follows:-

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<u>Name</u>	<u>Nationality</u>
a. <u>Course for Nurse Administrators and Teachers in Schools of Nursing.</u>	
Inger Jaatinen	Finnish
Mary N. Karaiossifidou	Greek
Agnes Sinervo	Finnish
Patricia Paget Whiting	British (S.Africa)
b. <u>Course in Public Health.</u>	
Loh-loh Wang	Chinese.

RESOLVED that the above list of applicants be admitted to the Course for the session 1937-38.

7. Date of next meeting.

The date of the next meeting was fixed for Thursday, July 1st, at 2.30 p.m.