

For Committee for the Organisation  
of Courses for International  
Students, 4th May 1928.

Proposed terms of appointment of Miss Baggally.

Dear Miss Baggally -

On behalf of the Council of Bedford College I am directed to write and offer you an appointment as Tutor to the International Students in connection with their training as Health Visitors, with special reference to the practical side of their work, in the Department of Social Studies and Economics, on the following terms:-

1. The appointment will date from the 1st <sup>15 Nov 1928</sup> ~~September~~ 1928 and is in the first instance for a period of 2 years. The appointment is for full time.
2. The Tutor shall not resign her appointment, unless for special reasons approved by the Council, except as from the close of the Academic year (31st August) and after giving on or before the 31st March preceding notice of her intention to resign.
3. The Tutor shall not accept any other paid office without the permission of the Council.
4. The salary offered is £375 per annum.
5. The Tutor will be a member of the Department of Social Studies and Economics of Bedford College and will work under the direction of the Head of the Department. Her duties will include:-
  - a. The organisation of the practical work of the International Students training as Health Visitors, the work to be carried out mainly under the auspices of the Social Service Department of St. Thomas's Hospital, but there will be in addition certain other centres of training where the work will also have to be organised.
  - b. The organisation of the special office which is to be set up in connection with the practical training of the students in some part of London, not at Bedford College.
  - c. To give a certain number of lectures as arranged with the Head of the Department of Social Studies and Economics and to give ~~any other~~ assistance as required by the Head of the Department.
6. In the event of absence from any cause during the term, the Tutor may be required to provide the salary of a substitute.

*in connection with the practical work of public health students*

I shall be glad to hear whether you are willing to accept the offer on the above terms  
Yours truly