

Royal Holloway and Bedford Colleges

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COPY

Please reply to:- **Nursing Studies**
11 Bedford Square
London WC1

Tels: 636-2046 (Private Line)
580-7037 (ex. F3 & F4)

21 Aug 85

Dear Sister

Re: Bedford College, Undergraduate
Nursing Students, Consolidation/
Management Nursing Experience

I am writing to you to let you know that Nurse _____ will be working on your ward (the early morning shift) commencing 7th October until 13th December. Apart from students' studying day which is all day Friday and will be held in the Nursing's Study Section, 11 Bedford Square.

I expect the student to participate fully in the routine ward work and be given management duties whenever convenient so that students will be able to pass the management assessment by about the middle of November. This date should leave some time in case students fail and have to re-take the assessment before they leave your ward, December 13th 1985.

We have been fortunate to obtain the part-time services of Mr. Nazeer, a former Middlesex Hospital Nurse Tutor who will undertake some of the clinical supervision of students and who will be in contact with you about the form of assessment which will not require a UKCC assessor but any suitable person like you and/or your senior staff nurse.

I will come to see you and introduce myself soon after the students have started, sometime by the middle of October so that anything outstanding can be settled, if necessary.

I'd like to take this opportunity of thanking you very much for your support in teaching management and nursing skills to Bedford College and Middlesex Hospital students.

Yours sincerely

pp Marion Ferguson
Director Nursing Studies
Dictated and signed in her
absence.