

196D

CONFIDENTIAL.

January 1933

B E D F O R D C O L L E G E F O R W O M E N

(U N I V E R S I T Y O F L O N D O N)

Minutes of a meeting of the Committee for the Organisation of
Courses for International Students.

At a meeting of the committee for the Organisation of Courses for International Students held on January 16th 1933 at 2.30 p.m.

P r e s e n t The Principal in the Chair
Miss Baggallay
Mrs. Carter
Miss Dorsey
Professor Edgell
Mrs. Edkins
Miss Lloyd Still
Miss MacManus
Colonel Parkinson
Miss Parsons
Mrs. Reid
Mrs. Williams
The Secretary.

1. Minutes.

The minutes of the last meeting had been circulated and were confirmed and signed as correct.

2. Communications received.

Apologies for absence were received from:- Miss Darbyshire.

3. Reports from the Tutors in the practical work.

The committee received a report from Miss Baggallay, Tutor to the Public Health students. (For report see file 196c)

Miss Parsons, Tutor to the Nurse Administrator students, reported that she had nothing to add to the report which she had made at the last meeting.

4. Arrangements in connection with the Presentation of Certificates
1933.

a. Date of Presentation.

Mrs. Carter asked that the date might be fixed not later than 27th June as there were important meetings in Paris towards the end of the month and in July. After discussion

Recommended that the date of the Presentation of Certificates to International students 1933 be fixed for
* Tuesday June 27th at 3.30 p.m.

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* This date was found to be inconvenient to Sir Arthur Stanley and was changed to ~~Monday June 26th.~~

Friday June 23rd

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b. Speakers.

The following proposals were received from Mrs. Carter.

That Miss Masarykova, President of the Czechoslovak Red Cross, be invited to present the certificates.

The Committee were informed that Sir Arthur Stanley had already approached Miss Masarykova but she was unable to give a definite answer until later on in the term.

That Dr. Boudreau, Director of the Health Section of the League of Nations, be invited to speak.

Mrs. Carter pointed out that it would be very gratifying if Dr. Boudreau would in this way show his interest in the course for International students. It was proposed that Colonel Parkinson should sound Dr. Boudreau informally and if he found that he was willing, a formal invitation could then be sent from the Council of Bedford College.

That the speech from the Nurses aspect should be made by Madame Hagiwara, Superintendent of Nurses, Japanese Red Cross Central Hospital, Tokio and President of the National Nurses' Association of Japan, who would be in Paris at the time.

Mrs. Carter informed the committee that Madame Hagiwara could not speak a word of English and it was suggested that her speech be translated into English and circulated to the audience and that she herself should give a short greeting in the Japanese tongue to the meeting.

Some discussion took place about this last suggestion as the committee were anxious to avoid having either a long speech translated into English read by someone who did not write it, or a long speech in Japanese which none of the audience would be able to understand. The suggestion that the speech should be printed and handed to the audience and that instead of reading her speech Madame Hagiwara should make a short greeting in Japanese to the assembled company was approved by the committee.

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Recommended that the arrangements for procedure at the Presentation of Certificates be as follows:-

That Miss Masarykova, President of the Czechoslovak Red Cross be invited to present the certificates to the International Students.

That Dr. Boudreau, Director of the Health Section of the League of Nations, be invited to make the principal speech, but that before the formal invitation be sent, Colonel Parkinson approach him informally and ascertain his willingness to receive such an invitation.

That Madame Hagiwara, Superintendent of Nurses, Japanese Red Cross Central Hospital, Tokio and President of the National Nurses' Association of Japan, be invited to write a speech from the Nurses aspect for translation into English and distribution to all those who come to the Presentation of Certificates. That Madame Hagiwara be further invited to say a few words of welcome in Japanese to the assembled company.

6. Organisation of International Course 1933-34.

a. Report concerning continuance of the course for the interim period 1933-34.

A letter was read from the League of Red Cross Societies informing the committee that the response to the appeal for the scholarships for the interim session 1933-34 had been so successful that there was every reason to hope that the fifteen scholarships asked for and possibly more would be secured; that the proposal was that the courses during the current session should be carried on by a joint committee appointed by the League of Red Cross Societies and the International Council of Nurses; that this committee would probably hold its first meeting in February 1933 after which it would approach Bedford College with regard to arrangements for 1933-34, by the end of which period it was hoped that the Florence Nightingale International Foundation would be constituted and able to take over control of affairs.

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The letter also made suggestions for financial arrangements for 1933-34.

After the letter was read the Chairman explained to the committee that the financial side of the question would come before the Finance Committee but she had little doubt that the Council would be glad to fall in with the proposals made by the League of Red Cross Societies for 1933-34.

Mrs. Carter gave the following analysis of the scholarships promised and hoped for for 1933-34:-

<u>Promised:</u>	International Council of Nurses	6 scholarships
	British Red Cross	2 scholarships
	League of Red Cross Societies	5 scholarships
	Iceland	$\frac{1}{2}$) the other
	Czechoslovakia	$\frac{1}{2}$) half to be made up by the League
<u>Hoped for:</u>	Belgium	$\frac{1}{2}$ scholarship
	Finland	$\frac{1}{2}$ scholarship
	France)
	Japan) possibly one
	Poland) each
	Holland)

In reply to questions asked, Mrs. Carter stated that the scholarships promised by the International Council of Nurses if not ear-marked by the Nurses League for any special purposes would be open to foreign Nurses as well as English Nurses; that those promised by the British Red Cross were not ear-marked in any way.

Members of the committee pointed out how important it was that the number of English Nurses should not predominate and so give an erroneous impression to those interested in the Florence Nightingale Memorial Foundation that the course was principally for English students.

The committee expressed great satisfaction at the result of the appeal for scholarships for 1933-34.

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b. Curriculum for 1933-34.

i. Lectures on Maternity and Child Welfare; Dr. Doyne Bell.

Mrs. Reid, Head of the Department of Social Studies and Economics asked the committee to recommend that this course of lectures be increased from six lectures to ten, nine to be given at Bedford College and one, a clinical demonstration, at St. Thomas's Hospital at the end of the course. Those concerned spoke in support of this recommendation.

Recommended that the number of lectures in Maternity and Child Welfare for 1933-34 be increased from six to ten.

ii. Hospital Administration.

Mrs. Reid, Head of the Department, made a statement to the effect that conditions were changing so rapidly that it was very desirable that whoever was responsible for this course should be actually doing the work in one of the Hospitals; that the lecturer should be cognisant with present day problems. The Committee were reminded that this was one of the courses arranged by the College of Nursing.

The Committee were informed that Miss Musson of the College of Nursing who had hitherto been responsible for this course, while willing, if the Committee desired, to carry on for the interim period 1933-34, was of the opinion that another lecturer should be found as soon as possible from among those who were in close touch with modern hospital administration.

Discussion took place. Miss MacManus, Chairman of the Education Committee of the College of Nursing, undertook to bring the matter before her committee and report further to the Organisation Committee.

In reply to questions asked, Mrs. Reid stated that an old student, Miss Bowes, who had been Matron of a London County Council Hospital and was now Matron of the Birmingham General Hospital, was well qualified for the work and would be very acceptable to the Department should the College of Nursing consider inviting her to give such lectures.

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RESOLVED

that this committee having received representations that Miss Musson is not very anxious to continue giving the course of lectures on Hospital Administration to the International Students, and it being desirable that someone in close touch with the modern problems of Hospital Administration should be appointed for this work, Miss MacManus member of the Organisation Committee and Chairman of the Education Committee of the College of Nursing be asked to bring this matter before the proper authorities and report to the committee at their next meeting.

c. Staff appointments for 1933-34.

The committee reviewed the list of Tutors and Lecturers at present teaching the International students and recommended the following re-appointments:-

i. Re-appointment of Tutors.

Recommended that Miss Baggallay be re-appointed as Tutor to the Public Health Students for one year from September 1st 1933.

that the College of Nursing be asked to allow the same arrangements with regard to Miss Parsons for the session 1933-34 as for the session 1932-33.

ii. Visiting Lecturers.

Recommended that the following Visiting Lecturers be re-appointed:

<u>Name.</u>	<u>Course.</u>	<u>No. of lectures.</u>
Dr. Crowden	Personal Hygiene	7 lectures
Col. Parkinson	Hygiene and Public Health	35 lectures
Dr. Gloyne	Tuberculosis	6 lectures
Dr. Hutchison	Psychiatry	6 lectures
Dr. Doyne Bell	Maternity and Child Welfare	10 lectures

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7. Florence Nightingale Memorial Foundation.

Mrs. Carter stated that there was nothing further to report since the Florence Nightingale Memorial Foundation were not holding their first meeting until the summer of 1933.

8. Date of next meeting.

RESOLVED that the date of the next meeting be fixed for Wednesday May 3rd 1933 at 2.30 p.m.

9. Other business.

a. Miss Baggallay, travelling bursary.

At the invitation of the Chairman, Colonel Parkinson informed the committee that through the agency of Dr. Boudreau, Director of the Health section of the League of Nations, Miss Baggallay had been offered a travelling bursary to travel on the continent to see some of the work in connection with public health administration and the training of students in other countries; that permission had been obtained from the Council of Bedford College for her to accept this invitation and that a programme was being arranged for her to visit Yugoslavia, Hungary, Poland and the North east of France if time permitted.

The committee expressed great satisfaction that the League of Nations should in such a way recognise the work of the Organisation committee and offered their congratulations to Miss Baggallay.

b. Part played by the London School of Hygiene and Tropical Medicine in connection with the International course.

Colonel Parkinson stated that Mrs. Carter had expressed the view that it would add importance to the syllabus for the International students if it was definitely stated therein that the courses in connection with Public Health and Sanitary Engineering etc. were arranged in conjunction with the London School of Hygiene and Tropical Medicine; that he had approached the Dean of the School of Hygiene on this matter and he had raised no objection to the name of the School being used in this connection in the syllabus if desired. Colonel Parkinson suggested the following form of words:-

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"Lectures in public health, sanitary engineering and physiology are arranged for the International students by the London School of Hygiene and Tropical Medicine, and the visits of instruction in connection with these lectures are also arranged in liaison with the lecturers concerned."

It was pointed out to Colonel Parkinson that under the present organisation the Council of Bedford College was responsible for appointing the lecturer for these subjects, whereas if the London School of Hygiene and Tropical Medicine made themselves definitely responsible for this side of the work, they would have to be responsible for such appointments; that this was not in accordance with the present organisation.

Colonel Parkinson stated that it was not his intention that the School should assume much responsibility in the matter, but that the courses of lectures for which he was at present responsible should be given that authority which he was informed would have value in the eyes of those to whom the prospectus was circulated.

The Chairman on behalf of the Committee expressed appreciation of the proposal put forward by Colonel Parkinson.

After further discussion

RESOLVED that consideration of the form of words to be put before the Council be left in the hands of the Principal in consultation with Mrs. Reid, Professor Edgell and Colonel Parkinson and that the matter be before the Organisation committee at their next meeting.

In connection with this discussion Mrs. Carter stated that she did not anticipate that the syllabus would be reprinted for the interim period 1933-34 but that the syllabus for 1932-33 would be used, amended by means of printed slips.