

All communications should be addressed to
"The Secretary, Medical Department."

MEDICAL DEPARTMENT,

BOARD OF EDUCATION,

Telegraphic Address:
Medication, St.James's, London.
Tel.No. :Regent 4304.

Temporary Address:

Cleveland House,

19, St. James's Square, London, S.W. 1.

12th April 1920.

119.1.

File

Please write at the head of
any further communication-

1. Training of Health Visitors.
2. London, Bedford College for Women.

M. 949/20.

Madam,

With reference to your letter of the 3rd February ,
I am directed to point out that the return enclosed therewith
appears to have been filled up under a misapprehension. It
should have referred only to students, if any, admitted to the
Course for the first time in January 1920, whereas it appears
that in fact it relates to students admitted in the autumn of
1919. I am directed, therefore, to enclose another copy of
Form 1060 M. and to request that it may be completed with sole
reference to students admitted in January 1920, and returned to
this Office. If no such students were admitted the Form should
be returned with the word "none" in the appropriate column.

To prevent any misunderstanding I may explain that
the system adopted by the Board for payment of instalments of
grant under the Health Visitors' Regulations is as follows:-

A Form 1060 M. should be completed by the Managers
for all the students who are admitted to a Course for the
first time on a particular date. On the information supplied on
this Form the Board pay instalments of grant for the number of
students mentioned on the Form for a period of a year without
any further application on the part of the Managers. At the
beginning of the following term when the new batch of students
is admitted a new Form 1060 M. should be completed for these
new students, and on the information contained in this new
Form instalments of grant are paid for a year on the number of
students

Miss O.Monkhouse,
Secretary,
Bedford College for Women,
Regents Park, N.W. 1.

students referred to therein. All that the Managers have to do therefore is to supply a new Form 1060 M. for each fresh batch of students. No Form 1060 M. should refer in any way to students who have been taken into account on a previous Form 1060 M.

I am, Madam,

Your obedient Servant,

Francis Dayles