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Notes re Miss Baggallay's Visit - Dictated by the Secretary,
August 9th, 1934.

Miss Baggallay called on Thursday morning, August 9th, to talk over committee plans in connection with the Foundation. Dame Alicia had handed to her a letter asking the Foundation to nominate people to serve on the Organisation Committee. This they cannot do until the Foundation Committee meets in the first week in October. Miss Baggallay undertook to let such persons as Mrs. Carter, who is a probable nomination, know the date of the Bedford College Organisation Committee, October 9th, so that she would be able to attend the Committee after nomination by the Foundation in the first week of October.

I also spoke to Miss Baggallay about her salary for the year 1934-35, explaining that her 1933-34 appointment at Bedford College ended on the 31st August 1934, while her new appointment on the Foundation began on the 1st August 1934. This meant that for the month of August she was only due to have 1/12 of the difference between her last year's salary and her new salary, instead of 1/12 of her new salary, i.e.

New Salary from August 1st 1934	£500
Old Salary paid up to August 31st ...	£375
Difference	£125, 1/12 of which due for the month of August.

Miss Baggallay also asked about drawing up byelaws for the Foundation and about the curriculum for the International Students. She asked for and was given a copy of the College Byelaws to assist her in the former, and promised to send draft of the latter in time for presentation to the Organisation Committee at their meeting on October 9th.

Miss Baggallay further spoke about her pension arrangements, about which Dame Alicia had had a letter from the Principal. An answer concerning this matter will have to wait until the Foundation Committee of Management meet. Miss Baggallay thinks it will go through all right because the contributory basis for employer and employee of the Pension Scheme in operation for the staff of the College of Nursing is the same as the F.S.S.U. Miss Baggallay has written for Dame Alicia to sign, and will send it to the Secretary, both concerning the pension and the representation of the Foundation on the Organisation Committee.