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21st December 1933.

Dear Mrs. Carter,

We would like if possible to alter the date fixed for the Organisation Committee meeting from Monday January 15th to Tuesday the 16th because the first day clashes with a University committee at which the Principal is due. If we have it on Tuesday it will have to be late in the afternoon because the early time does not suit Miss Lloyd Still. If Tuesday is quite impossible for you we shall have to keep to the Monday day and time.

Yours sincerely,

Secretary.