

(Where YES/NO is given as a response delete that which does not apply)

Section One - Title, Value and Status of Course

Social Policy and

Social Science

1. Name of School Bedford College 2. Department Social Science
3. Title of Course S401 EXTENDED ESSAY IN NURSING STUDIES
(including College Course Number)
4. Official Course Number

0	7	3	6	0	S	4	0	1
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5. Proposed Value in course units

One

6. Is proposed Course to be 'Introductory'?

Yes	No
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7. If Course supersedes an approved Course give official Course number of Course superseded.

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8. Has superseded Course ever been taught?

Yes	No
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 Examined?

Yes	No
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9. Date from which Course proposed will operate. October 1983
10. Indicate if Course is designed for any particular year of study.

1	2	3	4
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Section Two - Scope of Course, Work Load, Examinations

11. General Scope of Course (Fuller details may be given on additional sheets)

An Extended Essay of 7,000 words on a subject chosen by the student with the agreement of the course Director and within the field of Nursing Studies

Prerequisite Course (Give Title & official Course no.)

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(BSc in Faculty of Science only) Tick here if Course designed primarily for Intercalating Students

12. Work Load - Approximate number of Hours which the students spend in:

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10
100

 - (a) Lectures
 - (b) Field, Laboratory or Studio work
 - (c) Seminars or tutorials
 - (d) Project work (Minimum no. of Hours)
13. Examining Methods (Compulsory element) Give number of

—
—
One

 - (a) Written Papers
 - (b) Practical examinations
 - (c) Essays and/or Reports
 - (d) Written account of field work or laboratory experiments
 - (e) Assessment of practical drawing or Art or Craft material
 - (f) Multiple choice questions
 - (g) Oral examination(s)
 - (h) Assessment(s) of field/laboratory or studio work or other aspects of performance in Course

Indicate if compulsory element includes

Yes	No
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(Optional additional element)

Yes	No
Yes	No
Yes	No

Yes	No
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Section Three

14. If Course is subject to any form of shared teaching arrangement, give name(s) of other School(s) involved.

15. Name of Parent Board of Studies responsible for approving Course.
Special Advisory Committee in Nursing Studies.
16. Other Boards of Studies to which the proposal is referred for information.

Section 4 (a) - Course Proposal Approval

17(a) Signed J. Burt Head of Department _____ Noted _____ Registrar _____
Sra. Pring (for Science) Name of Department _____ Date _____
 Date 13 vi 83

17(b) Signed _____ Board of Studies (See 15 above) _____
 Office Held/Capacity _____
 Date _____

Section Four (b) - Course Proposal Information (see 16 above)

18. Noted _____	Noted _____	Noted _____
Board of Studies _____	Board of Studies _____	Board of Studies _____
Office Held/Capacity _____	Office Held/ Capacity _____	Office Held/Capacity _____
_____	_____	_____
Date _____	Date _____	Date _____

NOTES ON COURSE APPROVAL PROCEDURES

1. Completion of Proposal Form

Section One - (Question 1) & Section Three - (Question 15) - Each Course must have a parent School and a parent Board of Studies (or Special Committee) which are solely responsible for fulfilling their respective roles for the Course.

Section Two - (Question 13f) - Approval for the use of MCQ as an examining method must be obtained from the Joint Standing Committee on MCQ. A copy of the Course Proposal Form should be sent by the School Registrar to the Secretary of the Committee at Senate House together with a covering letter which should give the following information:

- (i) Title and number of Course
- (ii) Number of students expected
- (iii) Number of MCQ's
- (iv) Time allowed for completion
- (v) Type of MCQ proposed (eg Single Correct Response)
- (vi) How the paper is to be marked (normally Senate House computer)
- (vii) Where the papers are to be printed (eg at the School)
- (viii) Percentage in terms of marks, of the whole examination
- (ix) Whether the teachers have had experience of MCQ
- (x) Whether the students have had experience of MCQ (eg by in-course testing)
- (xi) Whether the questions have been pretested

Approval by the Joint Committee will be notified direct to the Central Course Registry where it will be linked up with the Course Proposal Form on receipt from the parent Board of Studies.

Section Three - (Question 14) - The parent School is responsible for maintaining liaison with the other School(s) concerned.

2. Changes to an Approved Course

Changes to information set out in Questions (11) General Scope of Course and (13) Examining Methods are notified on a Course Amendment Form. All other changes require the creation of a new Course through the submission of a Course Proposal Form. The only exception is where a change to the work load is so slight as not to affect the valuation of a course. Where alterations to the general scope of the Course are so fundamental as to require the transcripts issued to students taking the Course to indicate that the Course is not the same as the Course taken in previous years, a new Course Proposal Form must be submitted for approval.

3. Distribution of Course Proposal Form

*4 copies of the Course Proposal to be prepared by the parent School of which:-
 2 copies are for Departmental (1 copy) and School Registry (1 copy) records
 2 copies should be sent to the parent Board of Studies - 1 copy should be retained by the Board and the other forwarded to the Academic Department at Senate House.
 (* Where other Boards of Studies are to be informed of the Course Proposal, additional copies of the Course Proposal Form should be prepared and sent direct to the Board(s) of Studies concerned.)

(Where YES/NO is given as a response delete that which does not apply)

Section One - Title, Value and Status of Course

Social Policy and Social Science

1. Name of School Bedford College 2. Department _____
3. Title of Course ^{S291} BASIC PHARMACOLOGY FOR NURSING STUDIES
(including College Course Number) _____
4. Official Course Number _____

0	7	8	6	0	2	9	1
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5. Proposed Value in course units

Half	
Yes	No
6. Is proposed Course to be 'Introductory'?

Yes	No
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7. If Course supersedes an approved Course give official Course number of Course superseded.

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8. Has superseded Course ever been taught?

Yes	No
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 Examined?

Yes	No
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9. Date from which Course proposed will operate. October 1983
10. Indicate if Course is designed for any particular year of study.

1	2	3	4
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Section Two - Scope of Course, Work Load, Examinations

11. General Scope of Course (Fuller details may be given on additional sheets)

Routes of drug administration, factors affecting the distribution of drugs. Drugs acting on the alimentary tract. Drugs and the endocrine system. Diuretic drugs. Drugs affecting blood clotting. Drugs affecting the peripheral and central nervous systems. Cardiotonic and antidysrhythmic drugs. Drugs used for hypertension. Cellular response to injury, the mediators of inflammation and anti-inflammatory drugs.

Prerequisite Course (Give Title & official Course no.)

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(BSc in Faculty of Science only) Tick here if Course designed primarily for Intercalating Students

12. Work Load - Approximate number of Hours which the students spend in:

40
12
15

 - (a) Lectures
 - (b) Field, Laboratory or Studio work
 - (c) Seminars or tutorials
 - (d) Project work (Minimum no. of Hours)
13. Examining Methods

One

(Compulsory element) Give number of

 - (a) Written Papers
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Indicate if compulsory element includes

Yes	No
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(Optional additional element)

Yes	No
Yes	No
Yes	No

Yes	No
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Section Three

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17(a) Signed [Signature] Head of Department _____ Noted _____ Registrar _____
Date B. v. 83 _____
Name of Department _____

17(b) Signed _____ Board of Studies (See 15 above) _____
Office Held/Capacity _____
Date _____

Section Four (b) - Course Proposal Information (see 16 above)

18. Noted _____ Noted _____ Noted _____
Board of Studies _____ Board of Studies _____ Board of Studies _____
Office Held/Capacity _____ Office Held/ Capacity _____ Office Held/Capacity _____
Date _____ Date _____ Date _____

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