

CONFIDENTIAL

January 1938

B E D F O R D C O L L E G E F O R W O M E N

(UNIVERSITY OF LONDON)

Minutes of a meeting of the Committee for the Organisation of
Courses for International Students held at Bedford
College on Monday, 17th January, 1938.

At a meeting of the Committee for the Organisation of Courses for International Students held on Monday, 17th January 1938, at 2.30 p.m.

P r e s e n t The Principal in the Chair.
Miss Baggallay
Mrs. Carter
Miss Coode
Dr. Mace
Dr. Mess
Mrs. Edkins
Lt.-Col. Parkinson
Miss Parsons
Mrs. Williams
The Secretary.

1. Minutes.

The Minutes of the last meeting had been circulated and were confirmed and signed as correct.

2. Arising out of the Minutes.

a. Applications from students to take special courses.

Reported that the Finance Committee of Bedford College had agreed to allow the following payments out of fees paid by the students:

- a. On behalf of Miss R.V.Wheelock (America) £15.15.0 for a course on "Statistics" by Professor Pearson at University College.
- b. On behalf of Miss O.F.Griffith (Great Britain) £4.4.0 for a course on Psychopathology and Mental Hygiene at King's College, and £3.3.0 for a clinical course at the Tavistock Clinic.
- c. On behalf of Miss M.M.Robertson (Great Britain) £4.4.0 for a course on Psychopathology and Mental Hygiene at King's College.

It was further reported that the Finance Committee made this decision without prejudice to the future with regard to the question of making Intercollegiate payments on behalf of International Students.

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b. Increased representation of the F.N.I.F. on the Organisation Committee.

Reported the following resolution of the Council of Bedford College:

"That the representation of the Florence Nightingale International Foundation on the Committee for the Organisation of Courses for International Students be increased from two to three members as from October 1937.

that on the nomination of the Florence Nightingale International Foundation the following be appointed as its representatives for the sessions 1937-39:

Dame Alicia Lloyd-Still, D.B.E., R.R.C., S.R.N.
President of the F.N.I.F.

Mrs. Carter, A.R.R.C., S.R.N.
Chief of the Nursing Division, L.O.R.C.S. and
member of the Committee of Management of the
F.N.I.F.

Miss I. Stewart, R.N., B.S., M.A.
Chairman of the Education Committee of the
International Council of Nurses."

c. Application for the status of "Associate Students of the University" for the International Students.

Reported the following resolution of the Council of Bedford College:

"That application be made to the University for the recognition of the Courses for International Students in order that students taking such a course may, should they so desire, be registered as "Associate Students of the University"."

It was further reported that no reply had at present been received from the University.

3. Communications received.

a. Apologies for absence.

Apologies for absence were received from: Miss Dey
Dame Alicia Lloyd-Still
Miss MacManus.
Professor Stebbing.

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b. Letter from Miss Baggallay.

Reported that Miss Baggallay had sent a letter to the Council of Bedford College resigning her appointment as Tutor to the Public Health students, on the grounds that she had accepted a whole time appointment as Secretary to the F.N.I.F. The Committee received the news of Miss Baggallay's resignation with very great regret.

c. Letter from the Secretary of the F.N.I.F.

A letter was received from the Secretary of the F.N.I.F. asking the Committee to consider the possibility of admitting an Indian woman to the International Course for 1938-39.

Information before the Committee was as follows:

Name: Mrs. Bhagirathe Pillay.

Age: 36

General Education: Matric.(failed) and 2 years' medical training.

Professional Education: Health Visitor and Midwife.

(She has taken a full training for this work in India).

Present occupation: Health Visitor in Nagpur.

Reported that she had been put forward by the National Committee of India who recommended that the professional qualifications should be waived in her case and that she be admitted to the Course as a student under special circumstances.

The Committee considered the application and agreed that decision must be deferred until further information was available, such as school and educational background.

RESOLVED that the question of admitting Mrs. Pillay to the 1938-39 Course be deferred until further information is available concerning her school and educational background.

that Miss Baggallay, Secretary of the Foundation, be asked to make it clear when writing to India about Mrs. Pillay that, even though she should be admitted to the Course, no Certificate could be awarded at the end, owing to the fact that Mrs. Pillay is not a qualified nurse.

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4. Business referred from the last meeting.

a. Reorganisation of the tutorial work for the International Students.

Reported that the recommendation passed at the last meeting of the Organisation Committee had been forwarded both to the Council of Bedford College and to the Council of the College of Nursing. Reported the following resolution from the Council of Bedford College:

"That the letter from the F.N.I.F. and the resolution passed thereon by the Committee for the Organisation of Courses for International Students be forwarded to the College of Nursing for its consideration and report.

that the Council of Bedford College approves in principle the proposal made by the Committee of Management of the F.N.I.F. for the re-organisation of the tutorial work for the International Students, and asks the Committee for the Organisation of Courses for International Students to go into the details of the scheme and the conditions of appointment of a tutor, and submit a report in due course to the Governing Bodies of both Institutions."

Reported also a letter from the College of Nursing which stated that the College were in agreement with the principle of the proposal for the reorganisation of the tutorial work of the International Students, and would co-operate with Bedford College in connection with the appointment of the new Tutor, nominating Miss Coode and Miss Parsons (College of Nursing members of the Organisation Committee) to represent the College of Nursing on the Appointment Sub-Committee.

Dr. Mess and Miss Baggallay were nominated from the Chair to be the representatives of Bedford College on the Sub-Committee.

RESOLVED that a Sub-Committee consisting of:

The Chairman - ex officio.
Miss Coode) College of Nursing
Miss Parsons) representatives.
Dr. Mess) Bedford College
Miss Baggallay) representatives.
The Secretary

be set up to consider the conditions of appointment to be attached to the new post and to recommend a name to fill the appointment.

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- b. Addition of a fourth subject to the options under Group A.
(See October Minute 4c).

At the request of Dr. Mess, Miss Baggallay reported that the matter had been carefully considered by the persons concerned and it was desired to recommend that the wishes of the Grand Council of the F.N.I.F. be met by adding a fourth subject to the Group A subjects called "Nursing Education", and that the following paragraph be added to the Prospectus on page 9:

"A 4 Nursing Education.

This Course is intended for nurses who wish to prepare themselves particularly for teaching in the nursing schools. The Course includes the formal lectures on Training School Administration which form part of A3 and also the subject C2. The practical work connected with this course will be carried out in selected training schools under the guidance of the Sister Tutors.

The lecturer in Methods of Teaching will direct the practice teaching classes given by students to the nurses in training.

The course will only be available to students who have had good practical experience in nursing and whose command of English is sufficient to enable them to give lectures."

Miss Baggallay proceeded to point out that the direction of the students' teaching practice would involve higher fees for practical work than had hitherto been expended per student, since the Lecturer in Methods of Teaching would of necessity have to be present at at least 2 or 3 lessons given by the students, as against the present practice of one. Miss Parsons reported that the usual fee for supervision of teaching practice was 10/- per time. It was agreed that this point would have to be considered and brought to the Finance Committee of Bedford College, as soon as it was known how many students were likely to wish to take this option.

Miss Parsons reported that there would in future have to be a variation in the division of the lectures under Option A3 as between Mr. Orde and herself. She stated that the 30 lectures would have to be divided equally or nearly equally between the two subjects. That she would report to the next meeting what the exact number of lectures in each course would be.

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RESOLVED that a fourth subject be added to the Group A subjects in the F.N.I.F. Course and that the above paragraph "A 4 Nursing Education" be added on page 9 of the Prospectus.

that the new option be available to students admitted in September 1938.

5. Reports from the Tutors on the practical work.

Miss Baggallay and Miss Parsons reported that they had no report to make to the meeting.

Miss Baggallay, on behalf of the Director of Social Studies, reported the following changes of courses, approved on behalf of the following students:

- Miss Griffith to substitute "Eugenics" for "Nutrition".
- Miss Kariossifidou to substitute "Psychiatry" for "Nutrition".
- Miss McCorquodale to omit "History of Nursing", because her Course was sufficiently strong without it.
- Miss Robertson to omit "Psychiatry", as she already had a full course.
- Miss Dalrymple Smith to take "Principles of Education and Methods of Teaching" instead of "Eugenics".

6. Arrangements for the Presentation of Certificates, 1938.

Recommended that subject to the approval of Sir Arthur Stanley the ceremony of the Presentation of Certificates be fixed for 3 p.m. on June 30th.

that Sir Arthur Stanley be consulted about inviting Lord Baldwin to address the meeting, and that if he approve the suggestion and be willing to approach Lord Baldwin himself, he be asked to do so; that if not, the question of the first speaker at the Presentation of Certificates be reconsidered at the next meeting of the Organisation Committee.

that Dame Florence Barrie Lambert, D.B.E. be asked to speak to the meeting from the nursing point of view.

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Recommended
(contd.)

that in the event of Lord Baldwin and Dame Florence Barrie Lambert both accepting the invitation, a third person (not English) be invited to present the Certificates.

that the question of speakers be further considered at the next meeting.

(Other names mentioned were Admiral Greyson, Chairman of the Board of Governors of the League of Red Cross Societies and Chairman of the American Red Cross, and Lord Horder).

7. Revision of the Prospectus for 1938-39.

Decision on the revision of the Prospectus for 1938-39 was deferred until the May meeting.

8. Appointment of Lecturers for the session 1938-39.

Recommended that the following be reappointed for the session 1938-39:

<u>Name</u>	<u>Subject</u>
Lt-Col Parkinson	Hygiene, Communal and Personal (38 lectures)
Dr. Doyne Bell	Maternity and Child Welfare (10 lectures)
Dr. S.R. Gloyne	Tuberculosis (6 lectures)
Dr. A. Hutchison	Psychiatry (6 lectures).

It was further reported that owing to Miss Baggallay's resignation arrangements would have to be made for the lectures in Public Health Nursing. It was agreed that this matter should be left over until the new appointment under 4(a) had been made.

Miss Parsons reported that Mrs. Halsey would probably not be able to continue after the summer of 1938, but that the College of Nursing would report on the matter later.

NOTED.

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9. Report from the Secretary of the Committee of Management on the prospects for the session 1938-39.

The Secretary of the Committee of Management of the F.N.I.F. reported that although no definite applications had been received up to date, she knew of 12 to 13 possible Scholarships which were available for 1938-39, from India, Holland, Australia, New Zealand, Latvia, England, Finland, Canada, the League of Red Cross Societies and the College of Nursing.

10. Date of next meeting.

The date of the next meeting was fixed for Monday, 28th February at 2.30 p.m.