## FLORENCE NIGHTINGALE INTERNATIONAL FOUNDATION

## Conmittee of Management

An Emergency Meeting of the Committee of Management was held at 15, Manchester Square on Monday, September 4th, 1939, at 11.30 a.m.

There were present:

Mrs. Maynard Carter in the chair

Miss Coode

Miss Cochrane

Dame Joanna Cruickshank

Dame Ellen Musson

In Attendance - Miss Baggallay Miss Grace

The Chairman thanked those present for attending at much invonvenience to themselves and noted that as there was a ghorum present it would be possible to transact the necessary business.

## Report of Action already taken

The Chairman referred to the Memorandum already circulated and asked the Secretary to report on action taken to terminate the course and to send students home.

The Secretary reported that the Course 1939/40 had not commenced.

On August 22nd telegrams were sent to:

Miss Kalanj - Yugoslavia. Miss Cannon - Eire
Miss Narlieva - Bulgaria. Miss Gudmundsdottir - Iceland
Miss Mauks - Hungary Miss Sommerschield - Finland
Miss Rees - Great Britain. Miss Goffart - Belgium

telling them to postpone departure. All except Miss Gudmundsdottir had received the message in time.

Miss Gudmundsdottir had arrived on August 28th and had been sent to Birmingham at her own request to work temporarily in the Queen Elizabeth Hospital until she could return.

Three students already in the country returned home on August 29th - these were Miss Tucminen, Finland, Miss Beck-Friis, Sweden, and Miss Serry, Egypt.

The American student, Miss Walsh, arrived on August 28th; The American Red Cross were cabled for instructions. They had proposed immediate return in case of war and Miss Walsh was waiting at Bristol for arrangements which her Legation were making.

Six British Students remained in the country:

Miss Woodhoad - Prigland
Miss Campbell - W. Australia
Miss Lamba - Canada
Miss Henderson - Canada
Miss Arratrong - New Zealand
Miss Christenson - India.

All except Miss Christensen had joined the Civil Nursing Reserve and had been posted to Hospital service outside London. Those from the Dominions were on a temporary contract pending instructions from their countries.

Miss Christensen wished to return to India and the High Commissioner for India was prepared to send her back if and when possible. In the meantime she was working at Cromwell House, Highgate, temporarily.

Miss Warrington and Miss Bridges had been called up by the Civil Nursing Reserve. They had left the house - Miss Warrington to be the Assistant Matron of an Emergency Maternity Unit in Brighton, and Miss Bridges to take charge of an Emergency unit in Cambridge.

All the domestic staff except the houseman and the daily woman had been diacharged on August 30th and had either returned home or been placed in other work out of London. They were all given a month's wages in advance.

At present the only residents in the House were the Secretary; her Assistant, Miss Grace; Miss Banwarth, the Assistant Secretary of the I.C.N; and the Roumanian student who was trying to get home.

The house was completely darkened at night and the windows of the ground and first floors had efficient wooden shutters. A satasfactory gas-proof shelter had been

arranged in the basement, A strong box had been purchased for storing the archives.

All trademmen's accounts had been closed as from September 2nd, and the current accounts were being settled.

#### RESOLVED

- That 1. Actions already taken be approved;
  - 2. Bedford College and the Royal College of Nursing be asked to terminate Miss Bridges' contract temporarily.
  - 3. The British Council be asked to give the Roumanian student financial help to return home.
  - 4. The League of Red Cross Societies or the International Red Cross in Geneva be asked to help her if she could reach Geneva.
  - 5. All accounts be closed and a final audit taken.

## Future management of the House.

It was reported that Messrs. Arthur Dixon and Co. of 32, Harrow Road, W.2. could warehouse the furniture of the House out of London in about three weeks' time. Without seeing the house they had been unable to give any estimate of the cost but they had given a figure of £4. 10. 0. per load for packing and carriage, and £1 per month for storing. This would amount very approximately to £31. 10. 0. for packing and £84 per annum for storing.

#### RESOLVED

- That 1. The furniture and all contents of the House be warehoused out of London and that Arthur Dixon and Co. be invited to do the work.
  - 2. Permission be obtained from the Portman Estato to sub-lease the house for the duration of war.
  - 3. An effort be made to rent the house to a tenant at a rent of £200 per annum with the usual covenants for repair and insurance.
  - 4. The house be offered to the British Red Cross Society on these terms.

- 5. If no tenant could be found, the house be shut up and the Houseman employed to come in once a week to survey it and report.
- 6. The Westminster Bank Trustee Department be asked to store the strong box containing all the archives of the Foundation.
- 7. Enquiry be made from the ground landlord as to possible reduction of ground rent during war time and as to a moratorium on liabilities for any of the covenants of the lease.
- 8. Enquiry be made from the St. Marylebone Borough Council concerning their liability to repair damage directly caused by the war.

# Provisional Arrangements for Management of the Foundation Affairs.

The Chairman asked the Committee to decide to whom their powers of management would be delegated for the duration of the war or until the work could be continued.

#### RESOLVED

#### That

- 1. The powers of the Committee of Management be delegated to Sir Arthur Stanley, Mrs. Carter, and Miss Baggallay until the work could be continued.
- 2. Mrs. Carter be authorised to sign cheques.
- 3. When the final accounts had been settled and the audit taken the account at the Portman Square Branch of the Westminster Bank be closed and any monies transferred to the Trustees to be held in a suspense account for the Foundation.
- 4. The Trustoes be authorised to pay any of the standing charges.
- 5. A final report be made when the work of closing down had been accomplished and that it be circulated to all members of the Committee, Hon.

  Officers and Nember countries.
- The Committee of Management be recalled when the war was over or when it seemed possible for the work to continue.